

# JAMBOREE STAFF GUIDE

2010 NATIONAL SCOUT JAMBOREE BOY SCOUTS OF AMERICA



JULY 26–AUGUST 4, 2010 FORT A.P. HILL, CAROLINE COUNTY, VIRGINIA



## 2010 National Scout Jamboree

July 26–August 4, 2010  
Fort A.P. Hill, VA

### Message From the Jamboree Chairman

Dear Scouters:

It is my pleasure to welcome you as a jamboree staff member of the 2010 National Scout Jamboree, the 100th Anniversary Jamboree of the Boy Scouts of America.

This *Jamboree Staff Guide* will assist you in your preparation for a safe, secure, and successful experience at Fort A.P. Hill. Additional information will be posted on the jamboree Web site, <http://www.bsajamboree.org/>. Check the Web site for the monthly bulletins and the online training that will be available in 2009. As you prepare to be a part of this great team, it is most important that you bring to the jamboree the Scouting spirit, a positive can-do attitude, and an obligation to live by the Scout Oath and Law. Let's make sure we share the commitment to serve our youth members, support our fellow staff members, and welcome the public on our 100th Anniversary.

**Our mission is “to enrich lives of youth participants, showcase Scouting in its 100th year, reinforce Scout skills, offer innovative programming, provide experience in leadership and teamwork, and offer a diverse, healthy, safe environment where everyone lives the values of the Scout Oath and Law.”**

Your acceptance of your jamboree position will mean that you will be part of an outstanding team that ensures more than 45,000 Scouts and adult leaders will have a quality and safe experience. I also know that the values of citizenship training, character development, and personal fitness will be strengthened in many ways and will reinforce our vision of “the BEST, most EXCITING, FUN-FILLED, SAFEST, jamboree EVER!” The 2010 National Scout Jamboree links the heritage of 16 past jamborees over the last 73 years and will bring to life the true spirit of Scouting for the jamboree participants.

Thank you for joining our 2010 National Scout Jamboree team and your continuing support of the Boy Scouts of America.

Sincerely yours,

A handwritten signature in black ink that reads "Terrence P. Dunn". The signature is written in a cursive style.

Terrence P. Dunn  
Jamboree Chairman

**The best, most exciting, fun-filled, safest jamboree ever!**

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# I. Introduction

## Jamboree Committee Mission Statement

The mission of the jamboree is to enrich lives of youth participants, showcase Scouting in its 100th year, reinforce Scout skills, offer innovative programming, provide experience in leadership and teamwork, and offer a diverse, healthy, safe environment where everyone lives the values of the Scout Oath and Law.

## Purpose of the Jamboree

The 2010 National Scout Jamboree provides many unique opportunities for the youth and leaders who will participate. As you plan and give leadership to this great event, keep in mind the objectives of the jamboree.

- ✦ Fun, excitement, and adventure
- ✦ Secure environment
- ✦ Friendship/fellowship opportunities:
  - with other Scouts
  - with international Scouts
  - with fellow alumni
- ✦ Increased awareness of Scouting:
  - showcasing Scouting's ideals, aims, and methods
  - Recruiting and retention benefits (both youth and adults)
  - Projection of Scouting's image
- ✦ Provide a mountaintop experience:
  - Lasting memories
  - Participation in a national signature event
- ✦ Individual development (Scout skills and leadership)
- ✦ Provide a positive spiritual experience
- ✦ Experience the diversity of our national and international community
- ✦ Provide an expanded awareness of life's potential
- ✦ Experience our nation's history
- ✦ Provide opportunities to develop a healthy lifestyle
- ✦ Provide opportunities for service to others
- ✦ Provide a vision of what youth may become
- ✦ Provide opportunities to partner with organizations of like values
- ✦ Celebrate the adventure and continue the journey of our 100th Anniversary

## Dates and Location

The 2010 National Scout Jamboree will be Monday, July 26, through Wednesday, August 4, 2010, at Fort A.P. Hill, in Caroline County, Virginia, which is in the historic area of Washington, D.C., and Williamsburg, Yorktown, Richmond, and Norfolk, Virginia. The jamboree troop arrival day will be Monday, July 26. All troops must be on site by dinnertime. Departure day will be Wednesday, August 4.

## Attendance

The jamboree is being planned for 37,000 Boy Scouts and unit leaders, plus more than 8,000 national, regional, and subcamp staff members. The plan calls for 925 provisional units, with 36 Boy Scouts\* and four unit leaders in each unit. Regions will allocate council quotas, subject to acceptance by the council.

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\*All references to Boy Scouts or Scouts include Varsity Scouts.

## II. Jamboree Leadership

Planning for the 2010 National Scout Jamboree began at the conclusion of the 2005 jamboree with a review of after-action reports submitted by the various subcamps, regional headquarters, and service groups. A plan of action or business plan was developed by the Jamboree Division based on input from the U.S. Army, Project 2010 Report, an internal audit, and a customer survey conducted during the 2005 jamboree.

During the summer of 2007, the jamboree executive committee was selected, consisting of a chairman, vice chairman, and seven group chairmen representing the Administrative Group, Media and Corporate Alliances Group, Enterprise Risk Management Group, Food Service Group, Retail Group and the Program and Regional Support Group. A list of jamboree executive committee members follows:

Chairman  
Terry Dunn  
Kansas City, Missouri

Director  
John Alline  
Irving, Texas

Administrative Group Chairman  
Mark Gottfredson  
Irving, Texas

Administrative Group Director  
Nathan Langston  
Irving, Texas

Media and Corporate Alliances Group Chairman  
John Smith  
Warren, Michigan

Media and Corporate Alliances Group Director  
Stephen Medlicott  
Irving, Texas

Enterprise Risk Management Chairman  
J. Brett Harvey  
Pittsburg, Pennsylvania

Enterprise Risk Management Director  
Richard Bourlan  
Irving, Texas

Food Service Group Chairman  
Daniel S. Zaccara  
Allen, Texas

Food Service Group Director  
Bart Green  
Irving, Texas

Retail Group Chairman  
Temple Sloan Jr.  
Raleigh, North Carolina

Retail Group Director  
Michael Ashline  
Irving, Texas

Program and Regional Support Group Chairman  
James Ryffel  
Fort Worth, Texas

Program and Regional Support Group  
and Relationships Director  
Gary Butler  
Irving, Texas

National office group directors began meeting in October 2007, and the executive committee began its meetings in February 2008 to coordinate this major national event conducted by the Boy Scouts of America.

The jamboree executive committee and regions (both volunteer and professional) selected the key staff for the jamboree—about 180 individuals who are responsible for subcamp operations, action center program, and jamboree central staff functions.

A “critical path” was developed shortly after the 2005 Jamboree, identifying major areas of concentration to ensure a successful 2010 jamboree. As an example, it is vital that all areas of the jamboree are fully staffed in a timely manner to ensure proper planning before the jamboree and execution during the event. To facilitate the selection of close to 8,000 volunteers, the BSA contracted with Certain Meetings and Events Technology, a San Francisco company with extensive experience in this field. This system has allowed for an efficient staff selection seeking to place staff members in the best possible positions.

A vital function of the Jamboree Group is the overall administration of the event through a headquarters at Heth. This headquarters operates 24/7 throughout the jamboree and is available for emergency calls. The accounting branch gives oversight to all facets of the multimillion-dollar jamboree budget. Project 2013 analyzes in real time the planning for future jamborees by monitoring events during 2010. Jamboree Groups exist to support our participating council’s troops through the regional encampments, subcamps, action centers, and central staff during the jamboree.

The relationship between the Jamboree Group and all other groups of the jamboree is vital to support the regional action centers and the 21 subcamps that house Scouts, leaders, and staff. To facilitate communications during the jamboree, daily meetings take place to resolve problems and issues that directly affect Scouts, leaders, staff, and visitors to the jamboree.

During the 2010 jamboree, a participant survey will be distributed to a representative sampling of Scouts, leaders, and staff to determine reaction to programs and services provided at the jamboree.

All staff members will be encouraged to offer their input via an after-action report, which is analyzed by the Jamboree Department after the jamboree.

Each staff member is to complete a one-page after-action report.

The participant survey, Project 2013 analysis, BSA after-action report, and a similar military after-action report will become the catalysts to develop a plan of action for the 2013 National Scout Jamboree.

## **Jamboree Start-Up**

The letter of appointment for the 2010 National Scout Jamboree states under “Reporting Date”: “To meet the responsibilities of this jamboree staff appointment, you must report to the jamboree site before noon on Saturday, July 24, 2010. You may arrange to leave after noon on Wednesday, Aug. 4, 2010.” Please note: Your reporting and departing dates may change depending on specific staff positions. Exact dates will be available by October 2009. This jamboree will have staggered departure dates for staff. This is to facilitate the gathering of accurate records and the return of supplies to proper locations.

To conduct staff training and to set up program, support, action centers, and subcamps, group/service directors as well as regional coordinators, subcamp directors, and action center directors will advise in writing the date you must arrive at Fort A.P. Hill. Key staff will make that decision no later than October 31, 2009. Additional training will be available online.

It is vital that you adhere to your arrival date and time so transportation (internal/external), registration, food service, medical, housing, and public safety personnel are ready and in place to process your arrival. No exceptions.

## **Jamboree Shutdown**

At the conclusion of the jamboree on Wednesday, August 4, all equipment and supplies (including military equipment) for program, support, action centers, and subcamps must be returned to their respective storage containers to be inventoried and accounted for by the staff members responsible for inventory and received by warehouse and procurement.

## Contracting and Sourcing

The Contracting and Sourcing branch gives oversight to all facets of contracting and purchasing of all supplies and services to support the jamboree. This branch is also responsible for receiving and liquidating all supplies.

### Administrative Group

*The Administrative Group's responsibilities are to:*

- ✦ Develop and implement all site preparation and physical arrangements.
- ✦ Provide communication support, including voice and data.
- ✦ Provide office services, banking, registration, housing, youth services, and lost and found.

### Enterprise Risk Management Group

*The Enterprise Risk Management Group's responsibilities are to:*

- ✦ Provide all required health and medical services, all required safety services to ensure that all areas are operated in a safe manner for participants, staff, and visitors. This includes the setup and operation of the jamboree hospital and field clinics for the staff and participants.
- ✦ Provide full insurance coverage for all jamboree participants and jamboree activities to ensure full protection for all parties involved.
- ✦ Provide security service for the jamboree as required, including parking, selected facilities, storage and inventory, and others as needed.
- ✦ Provide fire protection service.
- ✦ Provide emergency medical technicians and ambulance service at the jamboree.

### Food Service Group

*The Food Service Group's responsibilities are to:*

- ✦ Plan well-balanced meals that are appealing and nutritious.
- ✦ Operate seven dining facilities to feed central staff and guests.
- ✦ Order food and food-related supplies for subcamps and troops.
- ✦ Distribute food and related supplies to subcamps for further distribution to troops.

- ✦ Arrange for and distribute special meals such as kosher, etc.
- ✦ Provide ice service throughout the jamboree site.
- ✦ Operate all concessions and vending operations for the jamboree.

### Media and Corporate Alliances Group

*The responsibilities of the Relationships/Media Group are to:*

- ✦ Promote visitation by top leaders from business, industry, and government, and other selected individuals.
- ✦ Provide for the reception and hosting of the general public and special guests, including representatives of government, business, and chartered organizations, and international visitors.
- ✦ Plan, supervise, administer, and control all internal and external communications prior to, during, and after the jamboree. Examples include the jamboree Web site, Jamboree Today, and the Jamboree Radio Station.
- ✦ Provide crisis communication operations and Scouting Service Projects.
- ✦ Provide sponsorships including Corporate Alliances, product placement, and gifts in kind.
- ✦ Use the national forum of the jamboree to share with the public, as well as with high-profile supporters, the values instilled in youth members through the Scouting program.

### Staff Information

A concentrated effort has been made to have position descriptions for every job at the jamboree. The position descriptions should be distributed by your staff leader no later than the spring of 2010 to all staff. To ensure a smooth operating jamboree, each staff member should have a job description and know exactly what is expected by your staff supervisor. Region group/service directors have a plan in place for briefings, meetings, bulletins, and training sessions prior to the 2010 jamboree.

**Staff Qualifications**

Jamboree staff positions are open to adult men and women who meet required qualifications.

Adult staff members must have been born before July 26, 1984. Youth staff members must have been born between July 26, 1984, and July 26, 1994, and be registered members of the Boy Scouts of America.

**Staff Opportunities**

Youth staff members (under age 21) have the opportunity to serve in numerous job assignments.

Youth staff will be needed in many of the jamboree groups and services listed on the staff application, such as jamboree band (daily ceremonies), trading posts, and Brownsea Island.

**Participant Statement of Understanding**

Youth and adult staff members agreed to abide by the staff Statement of Understanding and Code of Conduct when the online application was submitted. The agreement is as follows:

**Staff Understanding**

In applying for a leadership assignment at the 2010 National Scout Jamboree, staff members agree to:

- ✦ Meet their responsibilities throughout the entire jamboree.
- ✦ Conduct themselves in accordance with the Scout Oath and Law, the Venturing Code, the regulations of the BSA, and Staff Statement of Understanding and Code of Conduct in the appendix.
- ✦ Participate in preliminary prejamboree training that may be required.
- ✦ Carry out assignments given to them.
- ✦ Wear the official Boy Scout jamboree uniform. Venturing staff may wear the official Venturing uniform.
- ✦ Understand that any departure from jamboree rules will constitute grounds for dismissal from the staff.

In consideration of the benefits to be derived from participation in the 2010 National Scout Jamboree, any and all claims against the Boy Scouts of America or its local councils, or the United States of America, or any of the officers, employees, agents, or representatives of any of them, or any other persons working under their direction or engaged in the conduct of their affairs arising out of any accidents, illness, injury, damage, or other loss or harm to or incurred by the staff member or to his or her property in connection with or incidental to the 2010 National Scout Jamboree, including preliminary training and travel, are waived upon acceptance of staff position.

The staff application process includes the applicant's request for personal accident and sickness insurance to be purchased on their behalf. The cost of this insurance is included in the jamboree fee. It is understood that payment of claims by the insurance company or companies is contingent upon prompt reporting of claims, if any, by the participant.

Each staff member agrees to complete the 60-minute Youth Protection training or the Web-based version of the training and other online training required. Each staff member who will operate a jamboree motor vehicle agrees to complete the Web-based driver's education training.

Each staff member agrees to submit evidence of fitness to participate in the jamboree by using the official health form signed by a licensed health-care practitioner, and by obtaining the required immunizations.

**Staff Letter of Appointment**

You will receive an e-mail letter of appointment confirming that you have been selected to serve on the jamboree staff. It will list your position title, service, and your staff troop number.

Your arrival date will be communicated to you at a later date by your staff leader.

## Staff Training

The decision as to when, where, and how to train staff members in their jamboree assignments in addition to the online training, will be made by each group, service, or functional manager or director.

Training will be conducted before the Scouts and their leaders arrive. Upon arrival, the participants set up the jamboree city and begin to take part in the program.

Staff members can be trained by individual coaching or in a formal group. The staff training course outline should include the following:

- ✦ **Personal Responsibilities:** Health, safety, personal equipment, special skills, Scouting ideals, leadership responsibilities, specific job assignments, and living arrangements
- ✦ **Camp Operations:** Organization, camp equipment, program, commissary operations, medical facilities, transportation, trading posts, postal service, telephone communications, sanitation, jamboree regulations, and Order of the Arrow Service Corps
- ✦ **Jamboree Program:** Opportunities for program participation, methods of participation, program schedule, and special activities

## Fee and Payment Schedule

The staff participation fee for the jamboree is based on site facilities, food, supplies, program development, materials, quarters, and accident and sickness insurance. The standard staff participation fee is \$795. Staff ages 16-25 participation fee is \$397.50.

A Staff Letter of Appointment is e-mailed to each person when he or she is selected to serve on the jamboree staff. Fees will be paid online. Jamboree staff members will pay their own transportation to and from the jamboree. The cost of staff training prior to arrival at the jamboree site will be the responsibility of the jamboree staff member.

## Staff Fees

### *Standard Staff Fee*

- ✦ \$100 reservation fee (\$50 of which is nonrefundable) before January 31, 2009, payable to the BSA
- ✦ \$400 additional before July 31, 2009
- ✦ \$295 before January 31, 2010

### *Staff 16-25 Fee*

- ✦ \$100 reservation fee (nonrefundable) before January 31, 2009, payable to the BSA
- ✦ \$200 additional before July 31, 2009
- ✦ \$97.50 before February 1, 2010

## Staff Registration Payments

- ✦ To make staff fee payments, log into your myscouting account and edit your staff application. You will need your jamboree registration code (found on your confirmation e-mail). When you go to the edit page, it will automatically take you to the payments page.
- ✦ You may pay by credit, debit, or gift card (Visa, MasterCard, Discover or American Express) using the jamboree Web site.

## Staff Refund Policy

Half the reservation fee (or \$50) is nonrefundable.

Before March 1, 2010, refunds will be made to approved staff applicants upon receipt of written notice of cancellation for any fees paid minus the \$50 nonrefundable reservation fee.

After March 1, 2010, refunds will be made to approved staff applicants upon receipt of written notice of cancellation on any fees paid minus the \$50 nonrefundable fee, and also minus other expenses related to contractual agreements made on behalf of staff applicants.

**There will be no refund or rebate following the jamboree.**

## III. Program

At the 2010 National Scout Jamboree, we want to “amaze and delight” the Scouts with programs, activities, and attractions that will focus on the activities of Boy Scouting and the 100th Anniversary of the movement. Daily activities will be many and varied and promise to challenge the unbounded energy of our nation’s youth. The 2010 National Scout Jamboree daily program schedule is in the appendix of this book.

### Special Events

#### Arena Shows

The arena shows are scheduled for Wednesday morning, July 28, and the 100th Anniversary show on Saturday, July 31, 2010. In the event of a show needing to be rescheduled, the backup date for the 100th Anniversary show is Monday, Aug. 2. A special staff show will be held on Sunday, July 25, 2010. A grand official opening of the jamboree will be held in the giant arena on Tuesday morning, July 27.

#### Regional Nightly Stage Shows

Daily nonstop entertainment will feature rock, country, and bluegrass bands; military drill teams; shows; Scouts from other nations; and many other surprises. They are located in the regional areas.

#### Order of the Arrow Jamboree Adventure: The Mysterium Compass

An exciting new adventure will launch at this jamboree. The Order of the Arrow will produce an “augmented reality” game for all Scouts called THE MYSTERIUM COMPASS. It will be a live-action adventure combining elements of video gaming with theme-park style immersion, actors, and theatrical settings. Why? Because life is a mystery: a puzzle full of difficult choices. And THE MYSTERIUM COMPASS provides directions for life. Can you keep your wits—and your values—about you while trying to out-do the competition? Will you choose self or others in facing the challenges of life? We’ll help you explore the questions, “What do I know?” “What do I believe?” “What do I need to help me find the way?”

THE MYSTERIUM COMPASS will be both absorbing and interactive with loads of stimulating fun and crazy stunts that test your cool under pressure and powers of observation while racing from one station to the next.

It blends life lessons with improvisational actors, theatre props and special effects. The 2010 jamboree will be infused with a “heightened reality” of intrigue, mystery and adventure. Find your way to THE MYSTERIUM COMPASS . . . where being lost was never more fun!

#### Daily Ceremonies and Scout Band

Daily Ceremonies is responsible for raising and lowering the flags at the national jamboree headquarters’ Court of Flags each day during the jamboree. In addition, our official Jamboree Scout Band, composed of youth staff, members will provide lively music throughout the jamboree.

#### Mountain Boarding

A program introduced at the 2005 National Scout Jamboree, Mountain Boarding, will be held at an area along Thomas Road.

#### Exhibits and Displays at Merit Badge Midway

The Merit Badge Midway is located along Thomas Road and occupies the east end of the parking area. More than a hundred booths will fill the Merit Badge Midway. The midway will feature many exciting hands-on activities for Scouts. It is designed to stimulate their interest in a wide variety of merit badges, including auto mechanics, disability awareness, electronics, communications, energy, aviation, and computers. Scouts will have an opportunity to practice many skills related to the merit badges. Scouts may meet some of the requirements of the badge(s) at the jamboree and then complete the requirements at home. By the same token, some merit badge work begun at home may be completed at the jamboree. The Merit Badge Midway is under the direction of the Program Group and, more specifically, the Merit Badge Midway chairman and director. They are responsible for securing organizations to participate as exhibitors. Booth coordinators utilize the counselor program by filling

their booths with Scouters as well as qualified personnel assigned by participating organizations.

### **National Exhibits**

Near the visitors' parking lot, large tents and several outdoor areas will be set up for national exhibits.

Most departments of the BSA's national organization will be represented. Several national associations, national chartered organizations, the armed services, and federal agencies will also participate.

### **Boys' Life**

*Boys' Life* plans to pack several tents with displays, as well as skill and activity events related to *Boys' Life* articles, including Codemaster, whittling, lamination, Drugs: A Deadly Game, and the infamous Pedro, the *Boys' Life* "mailburro." *Boys' Life* will also sponsor the traditional patrol flag contest in which each patrol designs its own flag.

### **Daily Activities**

Located near the Heth and Mahone Areas.

### **The New Arts and Science Expo**

The new Arts and Science Expo will be an exciting hands-on adventure! We have numerous high-profile sponsors eager to bring their latest and greatest innovations to share with all 40,000 jamboree participants. Interactive events are the key to exciting today's youth, and the arts and sciences will deliver! Possible exhibitor/participants include National Geographic, NASA, and other exciting companies and organizations. The arts and science complex will be located by Trading Post A and other possible venues around the jamboree site.

### **Brownsea Island Camp**

This historical re-creation of the first Boy Scout camp, conducted by Robert Baden-Powell in 1907 on Brownsea Island, off the coast of England, will feature demonstrations, games, and activities conducted by a select group of Scouts dressed in the costume of the time. It is located on A.P. Hill Drive across from Mahone Drive.

### **American Indian Village hosted by the Order of the Arrow**

Experience life in an American Indian setting. See the daily routines, children's games, food preparation, and homes representing the customs/culture of our native Americans. It is located by the Merit Badge Midway.

### **disAbilities Awareness (Scouts With Disabilities) Challenge**

Hands-on activities from the Disabilities Awareness merit badge will be offered in and around the Heth area. This daily activity can greatly improve understanding of the challenges and opportunities people with disabilities face. The disAbilities Awareness Challenge is located by Trading Post A.

### **Amateur (Ham) Radio Operators**

Amateur radio can be an excellent source of communication during emergencies. You might not need a ham radio operator's services, but it is good to have them available just in case. Information on specific frequencies will be announced later so operators can prepare their equipment for the jamboree. For more information, e-mail 2010jamboree@scouting.org.

### **Subcamp Activities**

A highlight of subcamp activities will be a 5K run. Equipment for activities can be checked out from the subcamp activities area. These activities should be informal, pickup-type events with no winners or losers. Interaction within and between patrols and troops should be encouraged.

### **5K Fun Run**

Four 5K runs will be conducted simultaneously, one in each region, at 6 A.M. in the cool of the morning on Friday, July 30, 2010. The events are fun runs/walks; Scouts and Scouters are encouraged to participate, and everyone who completes the course will receive recognition. Water and first aid will be available on each course, and the course will be free of moving vehicles. No special recognition will be given for the best times. Scouts who normally do not run should be cautioned not to overexert themselves.

## **Action Centers**

### **Regional Action Centers**

To better serve our participants, there are four action centers—one at each regional site. Each action center offers identical program events and activities, which are listed on the next page.

The regional action center chairman supervises the day-to-day operations. The chairman also supervises the on-site construction schedule to ensure all events are completed and inspected for safety by the opening of the jamboree. The action center chairman recruits two assistants, one to head physical activities and the other to head field sports. Each event has a chairman and staff to ensure proper operation. The action center chairman and the

regional coordinator work with the Program Group action center procurement and training chairman to maintain proper operation of the action centers. The Program and Regional Support Group sets the standards and policy regarding the action centers and also provides training with the help of a specialized staff.

Action center staffs for 2010 will live, eat, and shower in the various subcamps. This system allows all action center staff to be close to their respective action centers and not be billeted at different locations around the jamboree site.

Note: Supervision of the action center staff while in the subcamps will be through the subcamp director. Discipline or removal will be a joint decision of the subcamp chiefs, directors, and the action center director.

The four action centers will offer the following activities:

### **Air-Rifle Shooting**

This activity will be operated as a standard rifle range following National Rifle Association and BSA requirements. Target shooting will take place on the range, and safety techniques will be taught in the waiting area. Participants will receive an orientation to target-shooting safety and the proper care and maintenance of target-shooting rifles. A 15-foot air-rifle shooting range with NRA-approved targets will be in each action center.

### **Action Alley**

Action Alley is a full obstacle course. Although most Scouts will be able to complete the course successfully, only those who are more physically fit will be able to post the best times.

### **Archery**

Jamboree participants who visit the archery range will enjoy shooting with the latest in target-shooting equipment. Participants also will receive instruction in safety techniques for this exciting sport. The archery ranges are designed to accommodate 40 archers at one time.

### **Bikathlon**

In the bikathlon, competitors ride specially geared mountain bikes cross-country. At designated stations, Scouts will be required to target-shoot air rifles. As in the modern Olympic bikathlon, success in the bikathlon is measured in riding times and shooting scores.

### **Buckskin Games**

The buckskin games are a set of competitive activities that men participated in during the early 19th century. The games feature instruction in and firing of muzzle-loading guns, a tomahawk throw, a knife throw, a bucking bronco event, bullwhip cracking, and branding.

### **Confidence Course**

The confidence course is designed to promote and reinforce the participants' confidence, physical and mental awareness, endurance, fun, and competition. The course includes a series of "low course" COPE activities.

### **Motocross**

In bicycle motocross, one of the fastest growing sports in the country, jamboree participants can test their skill at riding bikes along a motocross course with a series of obstacles. The course is designed to the specifications of the National Bicycle Motocross Association. Those who have never participated in a motocross will be instructed in proper methods.

### **Pioneering**

In this activity, the patrol will work as a team using simple tools and practical pioneering skills to move objects, build structures, and play games. Participants will learn the use of pulleys and the block and tackle, and will use slip hooks, quick links, and shackling to complete the tasks. This is a hands-on area.

### **Rappelling Tower**

This artificial mountain will allow participants to rappel (descend using ropes) a vertical wall. While waiting to ascend the tower, Scouts can practice on a horizontal climbing wall.

### **Trapshooting**

Many Scouts will handle a shotgun for the first time at the trapshooting range. Before trying to shoot the fast-moving clay "pigeons," they will be instructed in the proper shooting techniques and safety.

### **Outback Centers**

Outback center activities include fishing, aquatics, canoeing, scuba, kayaking, rafting, snorkeling, and sailing. Boating activities, snorkeling, and some exhibits require close staff supervision and limited access; therefore, a ticket system is used.

## Camp Thunder

New to jamboree for 2010, Camp Thunder is a “five stand” used at many sporting clay events. It is a challenging shotgun event in which Scouts will try to shoot clay pigeons from five different locations.

## Climbing Towers

Each region will have climbing towers where Scouts will have an opportunity to climb belayed to the top of the tower, then be lowered by belay. Helmets and other safety gear will be provided.

## Conservation

Scouts will be offered a wide range of hands-on opportunities to experience the latest in environmental developments and to become involved in conserving our world’s natural resources. Nearly 25 government and private agencies support this program.

## Fishing

More than 20,000 bass, channel catfish, bluegills, and other fish are stocked in Fishhook Lake. Assisted by experts, participants may fish here throughout the jamboree. Fishhook Lake will be open from 5:30 A.M. to 9 P.M. beginning July 27, 2010, every day except Sunday. On Sunday it will open at 1 P.M. On July 30, 2010, it will open after the completion of the 5K run.

## Aquatics

The aquatics center will provide opportunities for participants to row, canoe, kayak, snorkel, and scuba dive. Aquatics activities include the following:

- ✦ **Canoe Slalom:** A two-Scout crew will steer through slalom gates using canoeing skills over a timed course
- ✦ **Sailing:** This exciting aquatics program provides Scouts with instruction in basic sailing skills and a unique small-boat sailing experience with one- or two-man Hobie Cats on the sparkling waters at Fort A.P. Hill. By experiencing sailing at the 2010 National Scout Jamboree, BSA councils will also learn how to develop and enhance their own aquatic high-adventure programs at their local Scout camps.
- ✦ **Canoe Sprint:** A two-Scout crew will race a canoe through a set of buoys over a timed course, testing maneuvering and speed.
- ✦ **Discover Scuba:** Scouts have an opportunity to enjoy the underwater world, led by experienced instructors from the Professional Association of Diving Instructors.
- ✦ **Kayak Fun:** Participants will learn basic kayak-handling skills and run a set course for time.
- ✦ **Racing Shell Fun:** Two Scout crews in sleek, lightweight racing shells will race each other down Upper Travis Lake.
- ✦ **Raft Encounter:** Two Scouts per raft meet in a multiraft challenge, a splash-and-dash hand-paddle experience where everyone gets wet.
- ✦ **Snorkel Search:** Following a short instruction on the use of snorkeling equipment, participants will find souvenirs in a clear-water pool.

## Free Time

While most staff will be very busy with their own responsibilities, we hope you will find the time to see all the program areas at the jamboree when you have time off. A fully staffed jamboree allows all Scouters to enjoy some free time at the jamboree. The staff is encouraged to reach out and recruit new and dedicated Scouters from their district and council. If you have the chance, help recruit other dedicated Scouts and Scouters from your council or district for jamboree staff positions following established guidelines and approvals. It is important to operate the jamboree with a full staff to allow for free-time opportunities.

## IV. Subcamp Operations

The mission for the Subcamp Operations Group is to provide a quality living and program experience in a healthy and safe environment. There are three major categories that the Subcamp Operations Group wants to be successful in: attendance goals, action centers, and the efficient operation of each subcamp and regional headquarters.

The first category is attendance goals. The local council is charged with filling its contingents with youth representative of the council as a whole. Just as important as recruiting youth is recruiting staff for the subcamps and action centers. If the Subcamp Operations Group is successful, it will have exceeded the expectations of the Scouts and leaders who attended the 2005 National Scout Jamboree.

### Regional Staff Mission

*The mission of the regional staff is to:*

- ✦ Promote attendance.
- ✦ Recruit key subcamp leadership.
- ✦ Provide a liaison between jamboree and subcamp staff.
- ✦ Operate a hospitality center for special guests.
- ✦ Carry out organization functions as designated by the operations chairman and director.

For an organization chart of the regional staff, see the appendix.

### Subcamp Staff Mission

**Support.** *The mission of the support service is to:*

- ✦ Provide distribution of food for daily meals.
- ✦ Provide equipment and maintenance for the support of program and physical facilities.
- ✦ Operate a dining facility for the subcamp staff.
- ✦ Enforce public health standards within the subcamp.

**Administration.** *The mission of the administration service is to:*

- ✦ Provide a hospitality center and maintain subcamp records.
- ✦ Provide a service for the distribution and collection of mail.
- ✦ Provide a transportation service for the arrival and departure of participants.
- ✦ Supervise a youth staff as a service corps.
- ✦ Provide intercamp communications as a liaison between the regional camp and the commissioner service. Also provide liaison between Scout press representatives and the jamboree *Hometown News* service.

**Medical Centers.** *The mission of the subcamp medical hub is to:*

- ✦ Provide medical assistance to jamboree participants and visitors.
- ✦ Transfer major medical needs to the jamboree camp hospital. The mission of subcamp safety is to ensure that proper safe practices are followed at all times by scouts, leaders, and staff.

**Commissioner.** *The mission of the commissioner service is to:*

- ✦ Communicate the resources available to participants in troops.
- ✦ Determine the needs of participants.
- ✦ Secure the assistance of the supporting services to meet the needs of participants.
- ✦ Ensure quality program and personal health and safety.

For an organization chart of the subcamp staff, see the appendix.

## Program Action Center Responsibilities

*The mission of the action centers is to work with the Program Group to operate four quality action centers with trained activity managers, allowing Scouts to enjoy the following activities:*

- \* Air-rifle shooting
- \* Action alley
- \* Archery
- \* Bikathlon
- \* Buckskin games
- \* Confidence course
- \* Motocross
- \* Pioneering
- \* Rappelling
- \* Trapshooting

## Subcamp Overview

The subcamps and action centers are at the heart of the jamboree. When the action centers and subcamps are operating successfully, the jamboree as a whole will be a great success.

The 21 subcamps are divided between the four regions of the Boy Scouts of America. There are four action centers—one for each region. The Southern Region operates Action Center A, the Central Region operates Action Center B, the Western Region operates Action Center C, and the Northeast Region operates Action Center D. The action centers' staff members will live in the subcamps of the region where their action centers are located. For the 2010 National Scout Jamboree to be a success, the subcamp and action center staff must “amaze and delight” the participants.

Within the subcamps, the two people responsible for the overall operation are the camp chief and the camp director. The other key categories are the support staff, administration staff, medical staff, commissioner staff, and program staff. A subcamp table of organization is in the appendix.

## V. Administrative Group

The Administrative Group provides a number of vital services during the jamboree, such as registration, transportation, vehicle management, housing, and banking. It takes nearly 725 Scouters to manage these services on behalf of the subcamp operations. Here is a thumbnail sketch of each of these services and how they operate in support of staff in action centers and subcamps.

It shall be the mission of the Administrative Group to support both the youth participants and the adult volunteers in living out the jamboree theme, “the BEST, most EXCITING, FUN-FILLED, SAFEST jamboree EVER” by doing the following:

- ✦ Exhibiting the highest degree of readiness in matters relating to housing and resources, professional recruitment, registration, staff selection, and youth services.
- ✦ Responding aggressively to issues in a way that adult leaders and youth maximize their jamboree experience.
- ✦ Setting the example for customer satisfaction.

### Registration Services

Tracking all staff members and participants, Registration Services is conveniently located at the Welcome Center on Fort A.P. Hill Drive. The new facility is designed with multiple walk-up windows and a large parking lot to facilitate your check-in and provide an immediate on-site orientation for all staff members. All arriving staff members need to make it their first stop as they arrive at the jamboree site. This is where you will present your medicals and receive your housing assignment, meal passes, and your jamboree identification. Regional, subcamp, and action-center staff arriving via bus or van shuttles need to transfer at this point to our internal bus line system. In turn, check-in will happen at the 20 subcamp headquarters tents on the jamboree site.

### Transportation Service

Transportation for the 2010 National Scout Jamboree is broken into three specific areas: staff arrival and departure, Scout troop arrival and departure, and internal transportation during the jamboree.

### Staff Arrival/Departure

Arrival and departure dates for jamboree staff members will be found in the Staff Letter of Appointment; however, your staff leader or supervisor will give you a more specific date and time for arrival based on your specific job. Most staff members will fly in and out of Washington Dulles, National (Reagan) Airport, or Richmond, Virginia, prior to and after the jamboree. You will be sent a transportation advisory request to fill out with your specific flight information in April 2010—about 90 days before the jamboree. Buses and vans will run between these airports and the jamboree site prior to and after the jamboree. This service will operate from July 19 to Sunday, July 25, 2010. If your flight is cancelled or delayed and you arrive after 6 P.M., you may want to either find a commercial shuttle or stay overnight in a hotel or motel. All three airports will have jamboree lobby information booths. Jamboree bus/van transportation will again be available on August 4 and August 5, 2010. More information on schedules and cost of transportation will be included in the transportation advisory notice. All staff members need to help in the orderly breakdown of their operations on August 4–5, with departure after noon.

### Private Vehicles

Due to increased security, you must submit a transportation arrival advisory for your personal vehicle. You must adhere to your schedule and not arrive earlier. At the time of release of this guidebook, not all security information has been made available to the BSA. You will be notified at a later date as information becomes available.

If you are planning on driving to Fort A.P. Hill, you should plan on arriving at the time and date agreed upon by your staff leader or supervisor. **There are no exceptions to this rule** due to an intricate system of gearing up with housing, food service, medical services, etc. You may drive your personal vehicle to your housing area and unload personal gear and equipment up to noon on Sunday, July 25. Immediately after unloading your gear, your car must be driven to the staff parking lot at Archer Camp, which is patrolled. Bus transportation to and from staff areas and Archer will be available beginning on July 19 and concluding on August 4. This free shuttle service

is provided as a courtesy to our staffers, and there is no charge for parking during the jamboree. **Private vehicles parked illegally at the jamboree site will be subject to towing at the owner's expense because of security precautions.**

**Participant and staff personnel bicycles, skateboards, roller skates, in-line skates, and power scooters will not be permitted at the jamboree. Golf carts, ATVs, and gators are also not allowed on any jamboree roadway or in subcamps and program areas.**

### Internal Transportation

The jamboree transportation service operates a fleet of approximately 60 buses to provide internal transportation between the four regional encampments, 21 subcamps, major program venues, and support areas at the jamboree site. In 2010, buses will run at hours that support subcamp troops, subcamp staff, and action center staff. Bus stops will be clearly marked and identified for riders' convenience.

### Staff Drivers' Training and Vehicle Management

All staff members who will be required to drive jamboree motor vehicles on-site must complete a driver training course. The course will be available on the Internet in the spring of 2010. To support our city of 45,000 people, a fleet of more than 600 automobiles, passenger vans, pickup trucks, and heavier equipment is used to provide safety, program, and support services to our Scouts, leaders, and staff.

Vehicular and pedestrian traffic rules and regulations will be rigidly enforced by the military police, public safety officers from Fort A.P. Hill, and our own security service. The Institute of Traffic Safety Engineers has performed a study of the roadways and bus routes for the 2010 jamboree and has made recommendations regarding routing, signage, and other safety issues.

**Prices.** Prices charged for all merchandise and services at jamboree trading posts will be similar to the prevailing prices of comparable merchandise in cities and towns in the area.

A fully stocked Scout shop will be near Trading Post B. Uniforms, camp equipment, and many Supply Division items will be available.

For your shopping convenience, Trading Post A, near Heth, and Trading Post B, near the Army Action Area, will open on July 20, as will the Scout Mart. Trading Post C, at the intersection of Thomas Road and Lee Drive, opens July 22. The Scouts on Stamps Society Trading Post, next to Trading Post B, opens on July 20.

The hours of operation will be 10 A.M. to 10 P.M. on July 24, 25, 26, 27, 28, 30, and 31. On arena show days—Sunday, July 25 (staff show); Wednesday, July 28; and Saturday, July 31—trading posts will close at 6 P.M. Due to religious services on Sunday, Aug. 1, trading posts will open at noon.

## Housing Central

### Staff Facilities

The central staff will be quartered in Army barracks or circus-style tents. No personal private tents are allowed. The tents will have limited electricity. Married couples cannot be housed together. Steel cots and cotton mattresses will be provided in the barracks. The tents will have military folding cots. The Army barracks will have a bathroom and shower facility. For those staff members quartered in tents, air-conditioned trailers with latrines, shower facilities, and washstands will be provided nearby.

The working area for the central staff also will be a combination of buildings and tents. Each will be equipped with necessary tables, chairs, desks, storage, telephones, and other needed equipment. **Staff members will be held accountable for returning all equipment loaned to them in good condition.**

For medical or dental services, headquarters staff should use the medical centers at Longstreet, Heth, and Wilcox. (Do not go to the base hospital. Jamboree General is for referrals only.)

### Regional Camp and Subcamp Facilities

Regional and subcamp staff will be quartered in general purpose, U.S. Army medium tents (16 feet by 32 feet). These tents will have electricity. There will be eight adults quartered in each tent. Cots will be provided. Air-conditioned trailers, latrines, shower facilities, and washstands will be provided nearby. There are five large restroom/shower buildings located at Archer, Davis, Jackson, Mahone, and Rodes campsite areas available for staff to supplement trailers.

The working area for the regional and subcamp staff will be in tents. Each will be equipped with necessary tables, chairs, desks, storage, telephones, and other needed equipment. **Staff members will be held accountable for returning all equipment loaned to them in good condition.**

For medical services, regional and subcamp staff should use the medical center in their respective subcamp. These medical centers are staffed with physicians, medical technicians, and orderlies.

## Banking

Automated teller machines will be conveniently located next to Trading Posts A, B, and C.

Check-cashing services for staff members will be performed at the trading posts during the operating hours indicated in this guide under “Trading Posts.” Two forms of identification (an official jamboree identification card and another piece of personal identification) will be required when cashing personal traveler’s checks at trading posts.

Reports of lost traveler’s checks will be processed at the jamboree accounting office in building 215-Heth. Replacement will depend on the policy of the company issuing the traveler’s checks.

## Personal Equipment and Uniforming

The national jamboree committee is anxious to reduce excessive expenditure for jamboree uniforms. Those specified here are the same as are used by the participants in regular unit activities. Special jamboree troop numbers are optional. There is no requirement for participants or staff to wear the new uniforms introduced in 2008.

## Staff Uniform

Official national jamboree uniform:  
 Scout pants or shorts  
 Scout visored cap or jamboree cap  
 Scout shirts, short-sleeve casual\*  
 Scout khaki web or leather belt  
 Scout socks  
 Jamboree neckerchief  
 Jamboree neckerchief slide

## Activities Uniform

The activities uniform for youth and leaders will be a jamboree T-shirt, Scout pants or shorts, Scout socks, and Scout visored cap or jamboree cap.

## Proper Uniforming

Absolutely no variations in the official uniforms are to be made.

Absolutely no hats, helmets, or caps other than those listed as the official national uniform shall be worn at the jamboree.

T-shirts may also be worn in troop areas, but are not proper wear at special functions.

Everyone is fully uniformed for the evening meal. Due to the Virginia heat and humidity, it is recommended that the bottom zip off portion of the new uniform pants be removed for the jamboree.

## Official Neckerchiefs and Emblems

Two jamboree emblems and one neckerchief will be issued to approved staff members. The first emblem for each individual will be sent to the staff member upon receipt of the \$100 staff reservation fee. It may be worn on the uniform immediately. The second emblem will be sent to the staff member upon receipt of the final national payment, which is due before February 1, 2010. The neckerchief and cap will be distributed at the jamboree. Additional quantities of the adult emblem can be ordered in advance from the Supply Division in 2010 but **will not** be available at the jamboree trading posts. The staff patch will only be available at the trading posts.

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\* Staff members wear the shoulder loops of their registered positions in their local councils.

**Recommended Personal Camping Equipment**

1 footlocker  
1 duffel bag—for carrying and storage of bulky items  
Blankets and/or 1 sleeping bag  
Sheets  
Poncho or rainsuit  
Extra uniform parts (in addition to those parts of official uniform listed)  
Underwear  
Socks  
Laundry bag, recommended for use in duffel bag to hold soiled clothing  
Pajamas  
Boots or rubber-soled shoes  
Toilet kit containing soap in container, comb, toothbrush, metal mirror, washcloth, toothpaste, and shaving gear  
Plastic washbasin  
Laundry materials (detergent in plastic bag)  
Hand towels  
Bath towels  
Sewing kit containing needles, thread, safety pins, buttons  
Flashlight (No flame-type lights will be permitted.)  
Scout knife  
Canteen or plastic water bottle  
Sunscreen  
Insect repellent

**Optional Personal Equipment**

Bible, Testament, or prayer book, according to faith  
Watch  
Notebook  
Pen  
Pencil  
Camera  
Musical instrument  
Extra shoelaces  
Air pillow (small)  
Sunglasses  
Swimming trunks or swimsuit  
Duffel bag  
Lock  
Sunglasses  
Swimming trunks or swimsuit  
Insect and mosquito bar or screen  
Boy Scout Handbook

## VI. Administrative Group—Physical Arrangements

### Background

The 2010 National Scout Jamboree will mark 29 years of using Fort A.P. Hill, Caroline County, Virginia, as our permanent jamboree site.

In the late 1970s, the National Executive Board of the Boy Scouts of America determined through a study committee the need to locate a site to conduct jamborees because of rising building costs, lack of available space, and to provide a secure setting. This 76,000-acre U.S. Army installation, Fort A.P. Hill, was chosen as the site. The fort, originally built in the early days of World War II, and has been a perfect location because of its proximity to major metropolitan airports, cities, and the historical triangle of Washington, D.C., and Williamsburg and Richmond, Virginia.

### 2010 Plan

The Physical Arrangements Group is tasked with developing and implementing all physical arrangements, capital construction, and ongoing maintenance for each jamboree. To fulfill that mission, a number of changes have occurred between the 2005 and 2010 jamborees. Physical Arrangements headquarters serves as the office for the various sections of this group, including electrical, environmental, mechanical, structural, communications, and maintenance control.

### Restroom and Shower Facilities

A variety of facility types will be available for staff. Fort A.P. Hill has built a number of very nice, large, modern shower and toilet facilities, and has agreed to make them available for our use. They are dispersed around the site of the jamboree, and the ones designated for subcamp use are in Jackson Camp (Southern Region), Davis Camp (Central Region), Rodes Camp (Western and Northeast regions),

Mahone area, and Archer Camp. For other areas where these locations are not convenient, temporary jamboree facilities are provided in trailers for staff and include flush toilets, heated water for showers, and heated-water sinks with mirrors. Cleaning of all tent facilities is the responsibility of the Administrative Group. Staff are strongly encouraged to monitor these facilities and help with cleaning if cleaning crews are not available.

### Recycling

The BSA has developed a comprehensive waste removal and recycling program for the 2010 National Scout Jamboree. Each subcamp will have three distinct containers for recycling materials:

1. Corrugated cardboard
2. Old newspaper
3. Commix (which includes glass, plastic, aluminum, tin, and bimetel)

Each container will be clearly marked according to the materials that should go inside. Our disposal company maintains a network of locations that buy recoverable products. The proceeds from these transactions will be utilized to offset the expense of hauling and disposing of non-recyclable materials.

Non-recyclable trash will be bagged and collected in a fourth subcamp container which will be emptied regularly by the disposal company and disposed of at a landfill.

Dishwater and wet kitchen waste should be collected in pails and taken to the nearest grinding station for appropriate disposal by maintenance/environmental personnel in subcamps.

## Electric Power

As stated earlier, Fort A.P. Hill has a lot of infrastructure that dates back to its inception. Balancing the short-term electrical needs of a jamboree and the long-term needs for a sustainable electrical infrastructure creates a dilemma between the power we would like to provide and the power we can provide. The increased use of electrical devices (fans, computers, etc.) that staff wants to bring to the jamboree easily overloads the electrical capacity in your staff and housing area. Jamboree housing services will place in each living quarters a chart showing the approximate amperage and outlets available in each of these facilities. It is your responsibility to adhere to the available electrical load.

**No attempt should be made by any individual to rewire any area or facility at Fort A.P. Hill. Electrical primary and secondary distribution can be handled only by the Rappahannock Electrical Co-op, which is the only electrical contractor allowed by Fort A.P. Hill private contract.**

## Maintenance Control

For the Administrative Group to provide emergency and routine repairs within the jamboree site, a Maintenance Control Center has been established. Please contact your equipment/maintenance officer if there is a request that must be dealt with during the jamboree. All calls for maintenance should be routed through the Maintenance Control Center so it can be assigned a number, logged, and tracked. Otherwise, there is no way of following up on your maintenance request.

## Communications

Cell phones will be the backbone of communications at the jamboree for supporting central staff, subcamp, and action center operations. Temporary cellular systems are being upgraded for the 2010 Jamboree.

## VII. Enterprise Risk Management

For 2010, the Enterprise Risk Management Group will assume the roles of the former Public Safety Group. The former Health and Safety Service will be split into a Medical Service focused on pre-jamboree health and fitness promotion and medical treatment should it be required, and a proactive Safety Service of credentialed safety professionals working to prevent injury, illness and accidents.

### Health and Safety

#### Medical Requirements

Weather at the jamboree is typical for Bowling Green, Virginia, in the summer. While the average temperature in July and August is 87 to 65 degrees, temperature extremes have varied from a high of 104 to a low of 43 degrees. In addition to the heat, July has the highest amount of average precipitation for the year (including thunderstorms), contributing to the high humidity. The exciting high-adventure activities, long days, and short nights are in a non-air-conditioned environment, and you are subject to walking five to 10 miles per day. You should be capable of walking steadily for an hour without rest in high temperatures and humidity or rethink your participation.

All applicants will be required to submit a complete and detailed health history, meet immunization requirements, and undergo a thorough physical fitness examination between May 27, 2009 and May 1, 2010. Physical examinations will be by a licensed health-care professional and will be subject to review and evaluation by the jamboree subcamp, regional, and national Medical Service. Not completing the fitness examination process by the May 2010 deadline will limit or even prohibit your jamboree participation, and you will be subject to being sent home at your expense. Participants are subject to a medical recheck upon arrival to verify provided information and current fitness. In the event a participant is found medically unfit at this time, he cannot serve and must return home at his own expense.

Immunization requirements are based on recommendations of the U.S. Public Health Service. All participants must provide proof of immunization for tetanus within 10 years (five years preferred). In addition, participants must provide verification of

the following immunizations since birth: (1) measles, mumps, and rubella (MMR); (2) polio vaccine (oral or injection); (3) diphtheria, pertussis, and tetanus (DPT); and (4) chicken pox. It is recommended that immunizations for hepatitis B (for persons 15 years of age and older) be considered. We recognize the right of participants to not have immunizations because of religious beliefs, but a signed statement and medical check for contagious disease are still required.

**Medical risk factors for your participation:** For 2010 to be the “best, most exciting, fun-filled, and safest jamboree ever,” you need to be aware of physical and mental risk factors that could affect you at the jamboree. Outlined below are risk factors that require special attention; acknowledgment of participants, their parents, or legal guardian; and verification by the licensed health-care professional performing your fitness examination. These risk factors are based on both our experience and the vast expertise of subcamp, regional and national medical service experts. In the event these conditions are not acknowledged, a participant may be found medically unfit and will be required to return home at his own expense. Please note that the jamboree Medical Service will not support medical device requirements of participants and will not be set up to provide long-term health care.

#### Risk Factors for Jamboree Participation:

Excessive body weight (obesity):

To have the best experience, participants should be of proportional/normal height and weight. Excessive body weight puts a participant at risk for numerous health problems. One such measure is the Body Mass Index. You can calculate yours using a tool from the Centers for Disease Control.

Both adult and youth calculators are available. It is recommended that adults have a BMI of less than 30 (obese) for staff positions requiring moderate to high physical exertion. Those with BMIs in excess of 40 (morbidly obese) should reconsider participation until a higher level of fitness is achieved.

**Cardiac or cardiovascular disease:**

Adults who have had any of the following are at risk and should undergo a thorough evaluation before considering participation:

- Angina (chest pain caused by blocked blood vessels or coming from the heart)
- Myocardial infarction (heart attack)
- Heart surgery or heart catheterization (including angioplasty to treat blocked blood vessels, balloon dilation, or stents)
- Stroke or transient ischemic attacks (TIAs)
- Claudication (leg pain with exercise caused by hardening of the arteries)
- Family history of heart disease or a family member who died unexpectedly before age 50
- Diabetes
- Smoking and/or excessive weight

Youth who have congenital heart disease or acquired heart disease such as rheumatic fever, Kawasaki's disease, or mitral valve prolapse should undergo a thorough exam before considering participation. Participants with the first seven risk factors should undergo a physician-supervised stress test.

**Hypertension (high blood pressure):**

Participants should have a normal blood pressure (less than 135/85). People with significant hypertension should be under treatment, and their condition should be under control in the six months prior to the jamboree. The goal of the treatment should be to lower blood pressure to normal levels. Participants already on antihypertensive therapy with normal blood pressures should continue treatment and should not choose the time they are at the jamboree to experiment with or change medications. Conditions requiring diuretic therapy to control hypertension could lead to dehydration when coupled with the high heat and nature of the jamboree environment. Pressures over 150/95 may result in a medically unfit condition for participation.

**Insulin-dependent diabetes mellitus:**

Any individual with insulin-dependent diabetes mellitus must be able to self-monitor blood glucose and know how to adjust insulin doses. The diabetic person also should know how to give a self-injection

and recognize indications of high and low blood sugar. You must bring enough medication, testing supplies, and equipment for your jamboree stay. This includes batteries (without provisions for recharging) to be both brought to and taken away from the jamboree (remember Leave No Trace guidelines) for pumps.

An insulin-dependent diabetic who has been newly diagnosed (within six months of the fitness examination) or who has undergone a change in delivery system (e.g., an insulin pump) in the same period should not attempt participation. A diabetic person who has been hospitalized for diabetic ketoacidosis or who has had problems with hypoglycemia in the last year should not participate.

**Seizures (epilepsy):**

Seizure disorder or epilepsy should be well controlled by medications. A minimum of six seizure-free months prior to the fitness examination is considered under control. Participants with a history of seizures need to limit high-adventure activities (e.g., climbing or rappelling). The jamboree is not a venue to modify maintenance medications.

**Asthma:**

- ✦ Acute or severe bronchial asthma under treatment anytime during the past 24 months must be well controlled before participating in the jamboree. Key indicators of well-controlled asthma are the use of an inhaler zero to one time a day and no need for nighttime treatment with a short-acting bronchodilator. Well-controlled asthma may include the use of long-acting bronchodilators, inhaled steroids, or oral medications such as Singulair.

The following asthma conditions are considerations of medically unfit:

- ✦ Exercise asthma not prevented by medication.
- ✦ Hospitalization or have gone to the emergency room to treat asthma in the six months before your fitness examination.
- ✦ Treatment that required oral steroids (prednisone) in the six months before your fitness examination.

Participants must bring an adequate and backup supply of medications and spare inhalers that are current. You must carry your inhaler with you at the jamboree. Not having a proper supply of medication is considered medically unfit.

**Sleep apnea:**

Participants with sleeping disorders may experience health risks due to long days and short nights for the duration of the jamboree. Participants with sleep apnea requiring a CPAP machine should reconsider participation. If considered fit, all equipment (e.g., CPAP machine) must be provided by the participant and be self-contained as there will not be electrical support for the machine. This includes batteries (without provisions for recharging) to be brought to and taken away from the jamboree (remember Leave No Trace guidelines).

**Allergy or anaphylaxis:**

The outdoor setting of the jamboree has many risks (e.g., wasps, hornets, and other stinging insects) that could trigger anaphylactic reactions in individuals prone to reaction. While it is not an automatic indicator of medical unfitness, participants who have had an anaphylactic reaction from any cause must contact the Health and Safety Service for review by the Medical Service as soon as possible. If declared fit, you will be required to have appropriate treatment with you at all times.

Allergy shots required for maintenance doses are acceptable for people who have not had an anaphylactic reaction. You must bring all appropriate medications and be able to self-administer them.

Not having a proper supply of appropriate medication is considered medically unfit.

**Ingrown toenails, recent musculoskeletal injuries, and orthopedic surgery:**

Every jamboree participant will put a great deal of strain on feet, ankles, and knees by walking five to 10 miles per day. Every participant should be able to walk steadily for an hour without rest in high temperatures and humidity or rethink their participation. Ingrown toenails should be treated within a month prior to the jamboree. Participants who have had orthopedic surgery, including arthroscopic surgery, or significant musculoskeletal injuries, including back problems, six months prior to the fitness exam may find it difficult or impossible to meet the walking requirements. Fitness exams for these surgeries or injuries must include a release from the surgeon or treating physician in addition to the fitness examiner. A participant wearing a cast on an extremity must have a treating physician release. Medical fitness is still subject to review by the jamboree Medical Service.

**Psychiatric, psychological and emotional difficulties:**

The jamboree is not designed to assist participants in overcoming psychological or emotional problems and may exacerbate existing conditions. The experience and expertise of the Medical Service indicates these problems frequently are magnified, not lessened, when participants are subjected to the physical and mental challenges of the jamboree. Any condition must be well controlled without the services of a mental health practitioner. Under no circumstances should medication be stopped before or during the jamboree. Participants are required to bring an appropriate supply of medication for the duration of the jamboree and travel to and from the jamboree. Not having a proper supply of medication is considered medically unfit.

**Other risk factors:**

Sickle-cell anemia, hemophilia, current cancer treatment, and blood borne pathogens such as hepatitis and HIV infection provide special challenges to participants and the jamboree. To plan for, prepare for, and support the participants having these medical conditions, an individual evaluation of each situation by the Medical Service is required. There may be instances where proper medical support at the jamboree site is impossible. Under such circumstances, participation may be denied.

Any person with a severe physical disability, one of the conditions listed above, or with a reason to believe they may be medically unfit for jamboree participation should contact the Medical Service as soon as possible. In writing, contact Boy Scouts of America, Health and Safety Service, Attention Jamboree Medical Officer, S410, 1325 West Walnut Hill Lane, P.O. Box 152079, Irving, TX 75015-2079. Please mark the envelope as personal and confidential. By e-mail: [health.safety@scouting.org](mailto:health.safety@scouting.org).

**Medical Services**

Each subcamp, or regional hub includes a medical facility to take care of 24-hour medical emergencies during the course of the jamboree. These medical facilities are adjacent to each subcamp headquarters tent or located centrally for a group of subcamps.

For medical services, regional, subcamp, and action center staff should use the medical center in your respective subcamp. There are six additional medical facilities at Wilcox, Heth, Trading Post A adjacent to Heth, the main parking lot, Longstreet Camp, and at the aquatics headquarters on Lower Travis Lake Road.

The current plan is that the military provides a complete 50-bed military hospital at Wilcox Camp (Jambo General).

### First Aid

All medical care beyond minor cuts and scratches should be referred to the medical center closest to your location. Whenever possible, jamboree staff members should advise their staff leader whenever they are feeling ill. If an injury or illness occurs on the jamboree grounds away from your program area, subcamp, housing, or action center, it should be reported to any one of the other medical centers identified with the star of life symbol.

Each medical center will be staffed 24 hours a day with a physician and a medical team. A ward tent is next to the clinic tent for those who may need to be observed for a short period or who need a short rest.

### Emergency Medical Services

Life-support teams and ambulances are available on the jamboree grounds, in case a life-threatening injury or incident occurs. They may be alerted by calling the emergency number or alerting the nearest medical center. This important group is manned by the Rappahannock Emergency Services Council (REMS) and is a vital part of our Public Safety Group.

### Security/Parking

Fort A.P. Hill is a military installation and is under the jurisdiction of military police (MP). Military police exercise the same jurisdiction as U.S. marshals. All adult leaders, staff members, youth participants, and visitors must obey military police instructions about traffic, safety, crowd control, parking, and directions. Do not argue or have a confrontation with the military police. If you have a complaint or concern about actions or directions given by the military police or public safety personnel, you should inform your staff leader or supervisor as soon as possible after the incident.

Observe all speed limits and always be very careful of pedestrian traffic everywhere within the boundaries of Fort A.P. Hill. The military police and public safety personnel are performing their assigned duty in support of the jamboree. Many of them are BSA volunteers and were youth members in Scouting programs. Remember, a Scout is courteous.

### Fire Protection

The jamboree will be a tent city of more than 45,000 inhabitants, with many of the fire hazards that afflict any community. Therefore, each troop will need a fire prevention plan and a fire guard responsible for enforcing and carrying out the plan. The fire guard, consisting of the senior patrol leader as chief and the fire warden from each patrol, will have the following duties:

- ✦ Regular checking of stoves to ensure that they are off
- ✦ Knowing the location of subcamp firefighting equipment and how to use it
- ✦ Instructing troop members on what to do in case of fire

We are using propane for cooking in the campsite. Extreme care must be taken to prevent injury. Troop leaders must know how to operate stoves properly. Under no circumstances are stoves powered by liquid fuels (gasoline or kerosene) permitted. Also, **no liquid or compressed-fuel lanterns** are permitted in the campsite. **All propane connections will be checked by jamboree officials.**

Open flames of any kind can be especially dangerous inside tents, where fire or asphyxiation are a sure result. **No open flames of any kind are permitted in the tents. Only battery-operated lanterns are permitted.**

If a tent catches fire, or if a fire starts dangerously near a tent, drop the tent immediately. A bucket brigade, carrying water in fire buckets and cooking pots, should be able to extinguish the fire.

### Policy on Smoking, Alcohol, and Drugs

Whenever a member of the Boy Scouts of America appears before the public, especially in uniform, that member is literally on parade before the people of America. This will be especially true while young people and their leaders are headed for the jamboree, at the jamboree, or returning home. All of us must make sure that the conduct of each youth and adult is above reproach. This places a great responsibility on all leaders—youth and adults alike.

**The Boy Scouts of America prohibits the use of alcoholic beverages and controlled substances at encampments or activities on property owned and/or operated by the Boy Scouts of America, or at any activity involving participation of youth members.**

Adult leaders should support the attitude that young adults are better off without tobacco. **The use of tobacco products is illegal and will not be allowed for any individual under the age of 18.**

All Scouting functions, meetings, and activities should be conducted on a smoke-free basis, with smoking areas located away from all participants.

The use of alcoholic beverages and controlled substances *will not be permitted at the jamboree, or while en route to and from the jamboree.*

Council jamboree committees should discuss this with their leaders so that everybody understands the conduct that is expected.

## Lost and Found

When more than 45,000 Scouts, leaders, and staff get together, something is bound to be lost. Scouts or leaders who find articles should turn them in to the subcamp staff. The subcamp staff should then turn them over to the regional headquarters. A team of lost-and-found staff members will pick up the items and take them to the lost and found at the Heth Schoolhouse. The items will be logged in and stored until claimed. Scouts and leaders who lose items should check with the lost-and-found officer at the Heth Schoolhouse. Valuable items will be locked up until recovered. If these items are not claimed by the end of the jamboree, they will be returned to the national office. Claim forms will be provided by the lost and found.

## Youth Services

As staff arrive on site, they will need to check in and register. Youth staff who work in subcamps and action centers will be under the supervision of a youth staff officer. The youth staff officer will schedule the youth staff as required for daily activities. He will also work with the subcamp activities officer to make sure staff needs are met. The youth staff officer determines the schedule for all youth staff for work, meals, recreation periods, time off, and opportunities to participate in selected jamboree activities. The officer is also responsible for developing a recreational program. Regional coordinators must give director oversight to youth staff housing via their subcamp directors.

All other youth staff will be housed and supervised by appropriate staff from their overall jamboree group, service, or troop. Jamboree group and service directors must give direct oversight to youth staff housing via their functional managers.

The qualifications for youth staff are as follows: born between July 26, 1989, and July 25, 1994, and registered members of the Boy Scouts of America.

## Youth Protection

Completion of the BSA's Youth Protection training for adult leaders is required of each jamboree staff member, including those in subcamps and action centers. Go to your myscouting account, then to the online learning center.

You are responsible for taking this training in your local council or through the Internet before coming to the jamboree. Staff must provide proof of current certification. This training helps prepare you to fulfill the youth protection responsibilities of your jamboree position. It contains information to enable you to identify and report suspected child abuse. It also sets forth in detail the BSA's Youth Protection policies.

At the jamboree, you must report all cases of suspected abuse to your staff leader or supervisor. The BSA Youth Protection training you receive will provide information about signs that could indicate the abuse of children. If you observe these signs, you must make a report.

As a jamboree staff member, participants may tell you about abuse that happened to them. It is your responsibility to believe any Scout who tells you of sexual molestation or abuse of any kind. They will tell you this only if they feel they have your trust, and you must respect that trust. To comply with BSA Youth Protection policies, you must report any disclosures of abuse to your staff leader or supervisor. The director or supervisor will follow up with the individual and with the appropriate child protection agencies to ensure the safety of the victim.

Having a written record of factual information helps investigative agencies follow up on reported child abuse. If you need to make a report of suspected child abuse, try to provide as much information as possible. If a form is not available, write down the information on a sheet of paper. Your staff leader or supervisor needs to receive these written reports from you shortly after you tell them of your suspicions.

Child abuse is against the law. The Boy Scouts of America does not tolerate any form of child abuse. (See form in the appendix.)

## Risk Management Insurance

The Boy Scouts of America national headquarters has arranged for Accident & Sickness Insurance coverage for every participant of the 2010 National Jamboree. This coverage is above and beyond any council- or unit-purchased coverage that may be in force for your Scouts and leaders. The cost of this insurance is included as part of the national jamboree fee.

Coverage for registered members of the BSA will be effective beginning with their travel from their homes to the jamboree site, from the jamboree site back home, and during their stay at the jamboree. Scouts and leaders also are covered under this program during the time of their pre-jamboree training.

Scouts and leaders attending the jamboree as representatives of international Scout associations will be covered from their arrival in the United States to their arrival at the jamboree site, during their stay at the jamboree, and during the return to their point of departure from the United States. Jamboree staff members are covered on the same basis. Coverage does not apply to employees of the BSA (national and local councils) while they are covered by any statutory workers' compensation policy.

Note: Scouts (including those from international Scout associations) will be covered under this insurance plan only when they are traveling to and from the jamboree in the United States and are participating in the jamboree as a group under the supervision of their contingent leaders.

### Benefits for Accidental Death, Dismemberment, Heart Failure, Loss of Sight, and Paralysis

Accidental death—\$10,000

Loss of one hand or foot, arm or leg—up to \$5,000

Loss of thumb and index finger of the same hand—up to \$2,500

Loss of two or more hand(s) or feet, arm(s) or leg(s)—up to \$20,000

Heart failure—\$10,000

Loss of sight—\$5,000

Paralysis (paraplegia or hemiplegia)—up to \$10,000

Quadriplegia—up to \$20,000

If multiple losses or death occur, only one benefit amount, the largest, will be paid for all losses due to the same accident.

## Benefits for Medical Expenses, Dental Treatment, and Ambulance Services

**Medical Expense Benefits:** The benefits under this section are payable on a “Primary \$300/Excess Basis.” This means the first \$300 of any eligible claim will be paid regardless of whether the insured person has other collectable insurance. After the first \$300 has been paid, the coverage becomes “excess,” meaning benefits will be paid for those eligible expenses not covered by the insured’s primary, or main, group or individual health insurance plan or prepaid health program. The goal of the national jamboree insurance coverage is that all eligible expenses are paid by the combination of insurances and there are no out-of-pocket expenses incurred by the insured or his parents. In the event the insured does not have primary health insurance, the national jamboree policy will become primary.

Medical expense benefits are per injury or sickness, and benefits are payable for medical emergency care expenses incurred within 72 hours of a covered accident, medical or surgical treatment, prescription drugs, hospitalization, durable medical equipment, or the exclusive services of a private duty nurse that begin within 60 days from the date of the accident. Benefits will be paid for services or treatment performed and supplies furnished within 52 weeks of the date of the covered accident up to the usual and customary charges normally made within the geographic area where the treatment is performed.

**Accidental Medical Expense Benefits:** Up to \$15,000.

**Specified Injury Expense Benefits:** Maximum benefits of up to \$35,000 will be paid for medically necessary treatment due to the following specified injuries: (a) loss of sight in both eyes, (b) dismemberment, (c) paralysis, (d) irreversible coma, (e) entire loss of speech, or (f) loss of hearing in both ears.

**Sickness Medical Expense Benefits:** Up to \$7,500.

**Dental Treatment Benefits:** Dental benefits pay for dental injuries up to \$5,000 for treatment and/or replacement, including dental X-rays for the repair, of each injured tooth that is whole, sound and a natural tooth. If within the 52-week period your attending dentist certifies that dental treatment and/or replacement must be deferred beyond the 52-week period, this benefit will pay the estimated cost for covered expenses incurred for such treatment. This benefit will be in addition to any other benefit payable under the policy.

**Ambulance Service Benefits:** Benefits will pay up to \$6,000 for ground transportation from the emergency site to the hospital (included is an air ambulance when, in the judgment of a duly authorized medical authority or senior representative of the camp or activity, such service is required to facilitate treatment of injuries, and no other ambulance service is available). This benefit will be in addition to any other benefit payable under the policy.

**Return Transportation Expense Benefit:** Benefits will pay up to \$1,500 incurred if, as a result of a covered accident, the insured's doctor requires him or her to return home from the jamboree. This benefit includes the cost of one person to accompany the insured on the trip. Benefits will not be payable unless it is authorized in writing or by an authorized electronic or telephonic means all expenses, in advance.

**Weekly Disability Indemnity Benefits:** All registered adult leaders 21 years of age or older (18 if an assistant Scoutmaster) are eligible for this benefit.

When covered injuries result in total disability beginning within seven days after the date of an accident, benefits will be paid for one day or more during such total disability at the rate of \$200 for each full week, not to exceed 52 weeks for any one accident.

Total disability means that period of time during which you receive medical treatment, are wholly and continuously disabled, and are completely unable to engage in your occupation.

**Exclusions:** This policy does not cover: (a) the cost of medical or surgical treatment or nursing service rendered by any person employed or retained by the Boy Scouts of America or Learning for Life; (b) suicide or any attempted suicide; (c) intentionally self-inflicted injuries; (d) eye refractions or the replacement or fitting of eyeglasses, contact lenses, or hearing aids; (e) loss caused by an act of declared or undeclared war; or (f) dental treatment or dental X-rays, except for injuries to sound, natural teeth.

Benefits are not payable for any injuries covered under workers' compensation or employer's liability laws or similar occupational benefits.

**Claims:** Prompt notice of any claim for benefits is necessary. Report all accidents and injuries to Health and Safety Services or council Scout executive as soon as possible. For your convenience, a claims representative will be on the jamboree site and may be contacted through the Health and Safety Service.

For claims made after the jamboree, contact Insurance and Risk Management, S402, at the national office.

## VIII. Food Service Group

### Subcamp Food Services

The Food Service Group is divided into four major areas. The subcamps, where the Scouts, leaders, subcamp staff, and action center staff live during the jamboree, are served by 21 commissaries. Each commissary is active 24 hours a day to ensure that jamboree participants and staff are properly fed. The Subcamp Food Service Group works with the commissaries through a service staff. Major food deliveries are made between midnight and 2 A.M. Forklifts will be used in all commissaries in 2010 to speed the delivery process. Although all four areas of the Food Service Group are important, most of our customers are in the subcamps. The Subcamp Food Service is responsible for the proper and timely delivery of grocery items to the subcamps. The subcamp service is also responsible for making corrections for commissaries during the daylight hours through the liaison staff. The Subcamp Food Service has developed a new menu that has been approved by a certified dietitian.

The second area of the Food Service Group is Staff Food Service. Staff at the jamboree (with the exception of subcamps and action centers) will eat in a dining facility operated by a contract catering company. The Staff Food Service works with the catering company to manage these dining facilities.

The third area of the Food Service Group is Special Food Service, which takes care of office operations, cakes, kosher food, remote feeding, special food purchases, and kiosk lunches.

The Fourth area of food service is Retail Food. The Retail Food staff will operate and manage snack bars, vending operations, and roving snack bars.

### Contracting, Sourcing, and Distribution Operations

The Contracting, Sourcing and Warehousing service of the jamboree is responsible for ordering, warehousing, and distribution before the jamboree, and inventory recovery after the jamboree. This group will order only items specifically needed to conduct the day-to-day operations during the jamboree. Items need to be requested by the various jamboree groups/services by May 2009.

This group will distribute to the various subcamps, action centers, and services at the jamboree. To facilitate this activity for 2010, the staging of most supplies and materials for the jamboree will take place at the material staging area at Fort A.P. Hill. Supplies and equipment will be shipped to the jamboree site where cross-docking will take place for the final delivery of trailers and containers at specified jamboree site locations. Due to security concerns, all materials shipped directly to Fort A.P. Hill must have advanced authorization by the Distribution group.

### Liquidation of Equipment and Supplies

Councils will be provided the opportunity to purchase jamboree equipment and supplies prior to the jamboree. The purchased material will be shipped to the councils after a complete inventory has been conducted at the conclusion of the jamboree.

### Subcamp and Action Center Staff

As was begun in 2001, more staff members will eat in the subcamps because the action center staff live and eat in the subcamps near where they work during the day.

The menu is again being revised to use more institutional-sized products to help in preparing for the larger group. The cooking facilities are metal roofed carports. Dining tents will be 40-by-60-foot tents that will seat more than 200 people.

The subcamp menu and kitchen equipment needs have been reviewed and suggestions made by a group of dining officers from all four regions to get maximum improvement. Kiosk lunches will be served to all staff during the jamboree.

### Staff Dining Halls

Staff members not housed in a subcamp will eat in one of five dining halls located at Longstreet Dining Hall, Lee Drive Dining Hall, Wilcox Dining Hall, Mahone Dining Hall, and Thomas Road Dining Hall. Assignments will be determined by the staff member's housing location. All lunches, including during staff week, will be kiosk lunches for staff and participants.

## Special Food Service

### Ice Distribution

Ice is managed by the Special Food Service and will be delivered to the program and support venues at the jamboree. In an effort to cut down on vehicle traffic during the day, the Special Food Service is establishing additional ice distribution points around the jamboree, such as the action centers. The action center staff will then be able to pick up the ice at the distribution point and take it to their respective areas. The ice company will restock the distribution points at night. Other headquarters staff areas will have a central pickup point or delivery service.

### Kosher and Special Diets

Kosher meals requested in advance of the jamboree will be available at dining facilities or subcamp commissaries for Scouts, leaders, and staff. A Jewish rabbi will serve as the kosher meals manager/mashgiach. **The jamboree Food Service Group does not have the capability of satisfying all of the many special dietary needs of those attending the jamboree. If there are special food needs because of medical reasons, you should first advise the jamboree medical officer of your situation and ascertain that you are eligible to attend the jamboree.** After medical

permission is granted, or if your dietary needs are of a religious nature other than kosher, you should make your own arrangements to meet that need. You can do this by bringing nonperishable food with you, much as you would medications. You can also buy food at local supermarkets in Bowling Green or Fredericksburg.

### All Occasion Cakes

All occasion cakes are a very special food item. Scouts, leaders, and staff are encouraged to order cakes before coming to the jamboree. A cake order form will be inserted on the Web site in the spring of 2010. All cakes will be a standard design available in either a full sheet or half sheet.

### Kiosk Lunch Program

The 2001 and 2005 kiosk lunch program was a tremendous success. Due to popular request, all lunches will be kiosk bag lunches in 2010. In addition to the 11 kiosk locations, the lunches will be available at the five staff dining halls and in the staff subcamp areas.

## IX. Media and Corporate Alliances Group

The Relationships/Media Group at the jamboree has three major areas that affect subcamp operations. The first category is International. Some troops will host Scouts from other countries. The second category is Jamboree Media. This includes services such as *Jamboree Today*, *Leaders Update*, QBSA radio, and the Web site. The third category is Relationships, which provides church services, chaplaincy services, and a chartered organizations conference.

### International Scouts

An invitation has been extended to all national Scout organizations, inviting them to send patrols of eight Scouts and one leader to the 2010 National Scout Jamboree.

Councils wishing to host international Scouts in their jamboree troops have contacted their regional coordinators in writing. International Scouts who are assigned to councils will be placed on the troop roster.

The International Division of the National Council will assign international contingents to the regions, and the regions will assign them to the councils. No more than eight international Scouts will be assigned to any one troop, and those should be dispersed among the four patrols.

### World Friendship Fund

A Good Turn opportunity for jamboree participants will be provided at breakfast on Thursday, July 29. At this time, a collection will be taken for the World Friendship Fund. The purpose is to make Scouts and Scouters aware of how the fund has helped Scouts around the world and to give them a chance to contribute to world Scouting endeavors. Encourage troops in your subcamp to give and to help their region place number one in giving. The highest average gift by region will be published in the Sunday jamboree newspaper. A collection bag will be given to each troop in your subcamp by the subcamp program officials prior to the collection.

Tuesday, August 3, 2010, the final night of the 2010 National Scout Jamboree, has been designated International Night. Troops will be given suggested programs and resources to conduct a jamboree troop program on the final evening. The theme for International Night is “World Brotherhood.”

### Religious Observance

Chaplains representing many faiths will be at the jamboree to conduct services, visit the sick, and provide personal counseling. Participants and staff also are encouraged to visit the Relationships exhibit tents in the exhibit area.

Religious observances and chaplain services for Scouts, leaders, and staff of all faiths will be coordinated by a chaplain for each faith. Daily religious services are held in each subcamp during the jamboree as arranged by chaplains.

There will be an official daily devotional booklet available for individual use. A special award may be earned by Scouts who meet certain religious requirements; these will be listed in the devotional booklet.

### Schedule of Weekend Services

Catholic	Sunday morning
Protestant	Sunday morning
Jewish	Friday evening and Saturday morning
The Church of Jesus Christ of Latter-day Saints	Sunday morning

Check the daily jamboree newspaper and subcamp bulletin board daily for other information on religious observances.

### Jamboree Media

Good jamboree public relations can be a great benefit to the Scouting movement. Scouting's ability to grow and serve youth is largely dependent on the level of understanding that people have of the program. The image of Scouting in the community affects the recruiting of volunteers, the organizing of troops, and the financial support Scouting receives. Because of the size of the encampment, the jamboree will provide an outstanding opportunity for good public relations. Members of a jamboree troop will represent their community, council, and state in a Scouting exhibition of the highest caliber.

During the entire jamboree, news media representatives will turn up at the most unexpected times and places. Scouts and leaders need to be well informed and maintain a neat appearance at all times.

## National Council Support

The National Council will make contact with the nation's key media outlets, including the wire services, radio and television networks, national newspapers and magazines, and selected specialty outlets.

Invitations will be sent to the news media in the greater Virginia-Washington, D.C., area, as well as to other selected outlets. Facilities at Longstreet will serve media needs.

Questions about media relations at the jamboree should be referred directly to the Marketing Group at the national office, S326.

## Leaders Update

This one-page newsletter is designed to highlight information relevant to the next day's events. A team including a director, chairman, editor, copy editor, graphics editor, and distribution manager all work together to deliver the update on time to key locations throughout the jamboree site.

## Jamboree Today

Another important source of on-site information is the jamboree newspaper, *Jamboree Today*. The paper will be full of news, special features, photos, and announcements. *Jamboree Today* has a team of reporters who may visit your subcamp or catch you enjoying one of the many activities around the jamboree. The paper will be delivered to key locations around the jamboree site for staff and participants to pick up.

## QBSA

The jamboree radio station, QBSA, will be an excellent source of information and entertainment for the jamboree. The station will also offer Scouts the chance to be radio reporters covering events on-site. Scouts can also take a crack at being a DJ on a live broadcast. Scouts can sign up at the radio station and receive training prior to their on-air time. When Scouts take the controls, the station will tape the broadcast and present it to the Scouts as they leave. Scouts are encouraged to bring small radios, but not boom boxes. The experience will allow the Scouts to complete some merit badge requirements. QBSA will also be used as the official jamboree emergency information radio station.

## Jamboree Web Site

Information, news, and pictures will be available on the Internet nearly as fast as events happen.

The information will be linked to the BSA's main Web site at [www.scouting.org/jamboree](http://www.scouting.org/jamboree). The Web site team will be working with the other jamboree media to bring the jamboree to life for people all over the world.

## Locating Friends and Relatives

The Public Reception Service will help visitors locate Scouts, leaders, and staff.

An alphabetical directory of all jamboree participants and staff will be available through the Public Reception Service, along with a listing of each person's troop number, subcamp, regional camp, or jamboree group/service. Each subcamp and regional camp headquarters also will maintain a roster of its boy and adult leader jamboree participants, as well as subcamp and action center staff.

## Reception of Guests

Several thousand visitors will receive a lasting impression of Scouting from their visit to the jamboree. In view of this, every Scout, leader, and staff member must exemplify Scouting's highest ideals and traditions at all times.

## Visitors

Every day, beginning Wednesday, July 28, and continuing through Monday, Aug. 2, the jamboree will be open to visitors. Hours are from 9 A.M. to 5 P.M. Visitors will be permitted to stay until 11 P.M. only to attend the arena show on Saturday, July 31. There are no accommodations on site for visitors, including RV, tentage, or fixed housing.

Upon entering the jamboree site, guests will be directed to the public information tent in the main parking lot. Here they will receive directions to regions, subcamps, or activity areas.

## Visitors' Housing

Motels and hotels are available near the jamboree site for family visitors. Light meals will be available at the trading posts. There is no family camping at the jamboree.

## International Visitors

Scouts and leaders from other Scout associations around the world will participate in the jamboree. The international Scouts will be assimilated into council jamboree units, while international leaders may be used to supplement unit, subcamp, or regional staff members.

## Suspected Child Abuse Reporting Form Boy Scouts of America

The following information was provided to:

\_\_\_\_\_ (Name of person/position)

\_\_\_\_\_ (Telephone number/address)

Additional witness \_\_\_\_\_ (Name)

\_\_\_\_\_ (Telephone number/address)

Name of suspected abuser \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. ( ) \_\_\_\_\_ Scouting position, if known \_\_\_\_\_

Child's name \_\_\_\_\_ Date of birth \_\_\_\_\_

Jamboree Troop No. \_\_\_\_\_

Address \_\_\_\_\_

Parent's name \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. ( ) \_\_\_\_\_

Physical indicators observed: \_\_\_\_\_

Behavioral indicators observed: \_\_\_\_\_

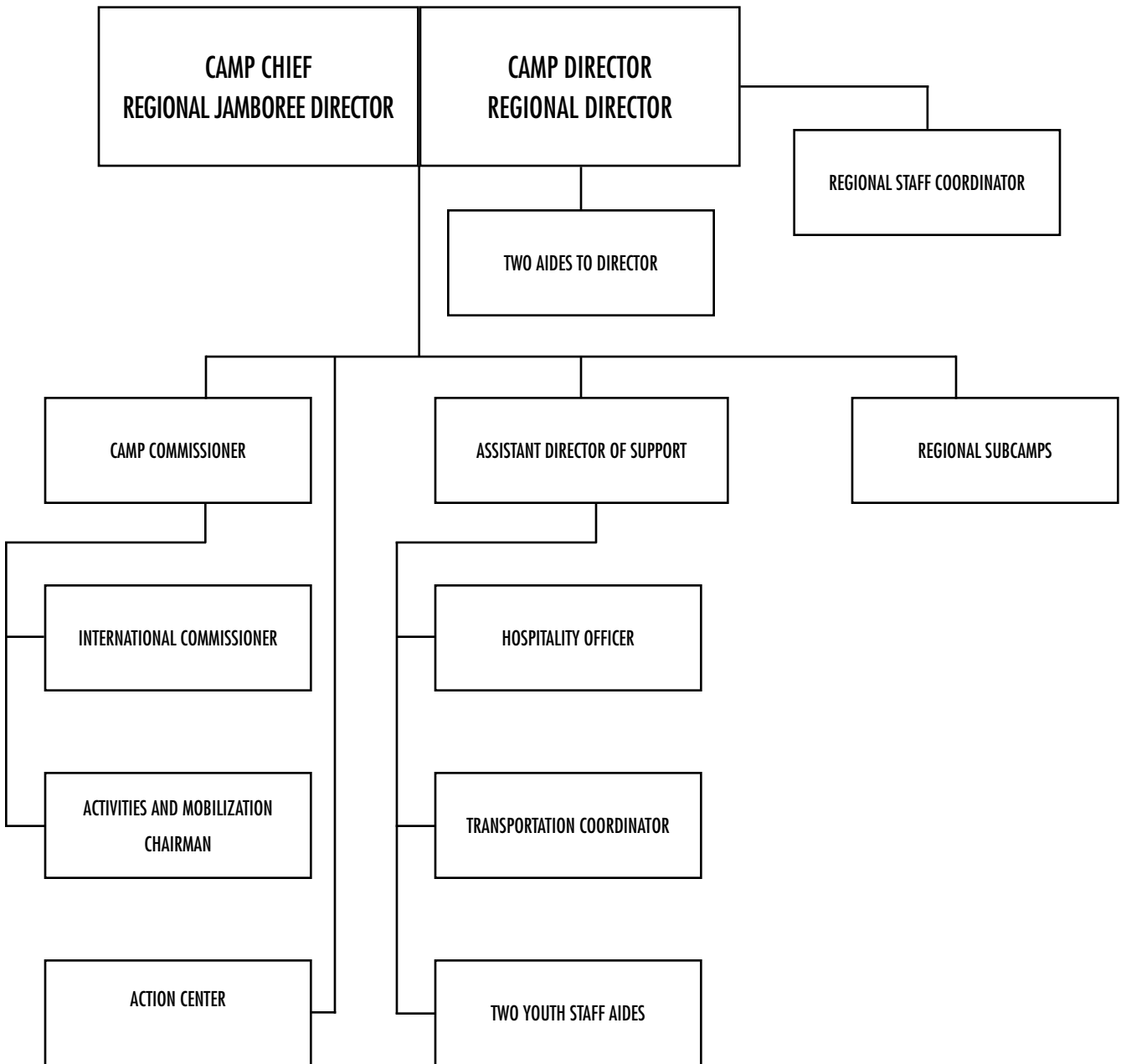
Other indicators observed/known: \_\_\_\_\_

Reporter's name and position \_\_\_\_\_

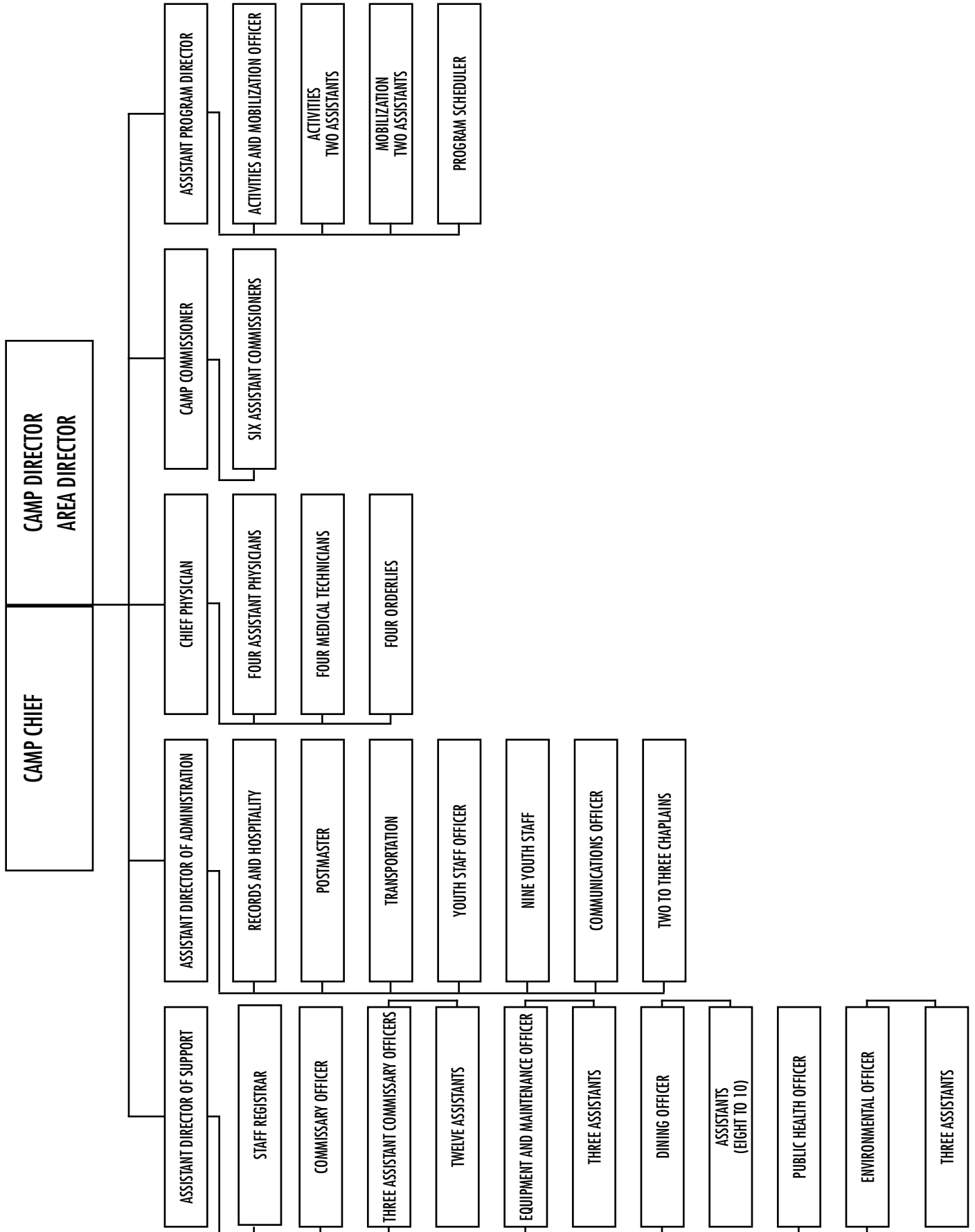
Date of report \_\_\_\_\_ Signature \_\_\_\_\_

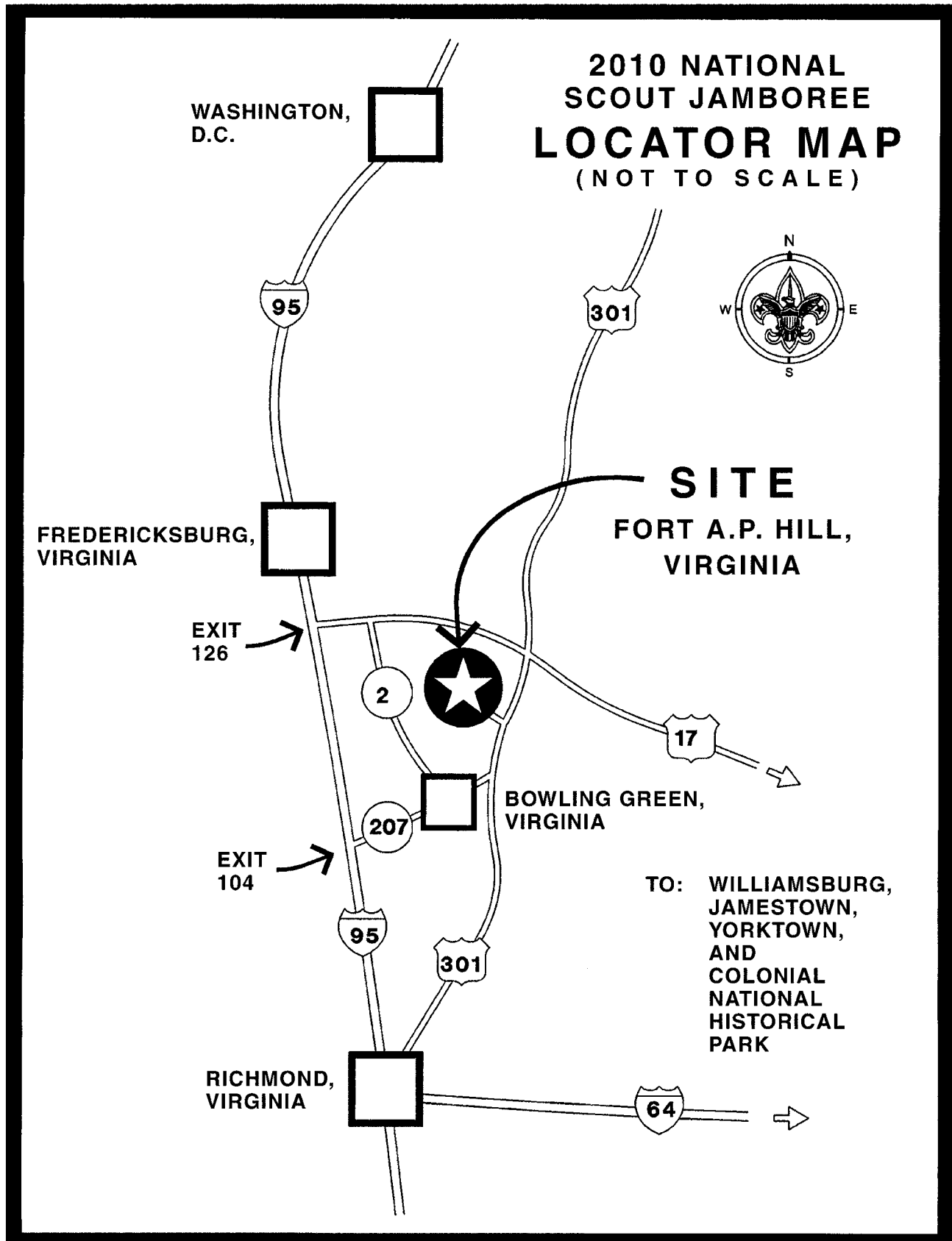
**Please print clearly.**

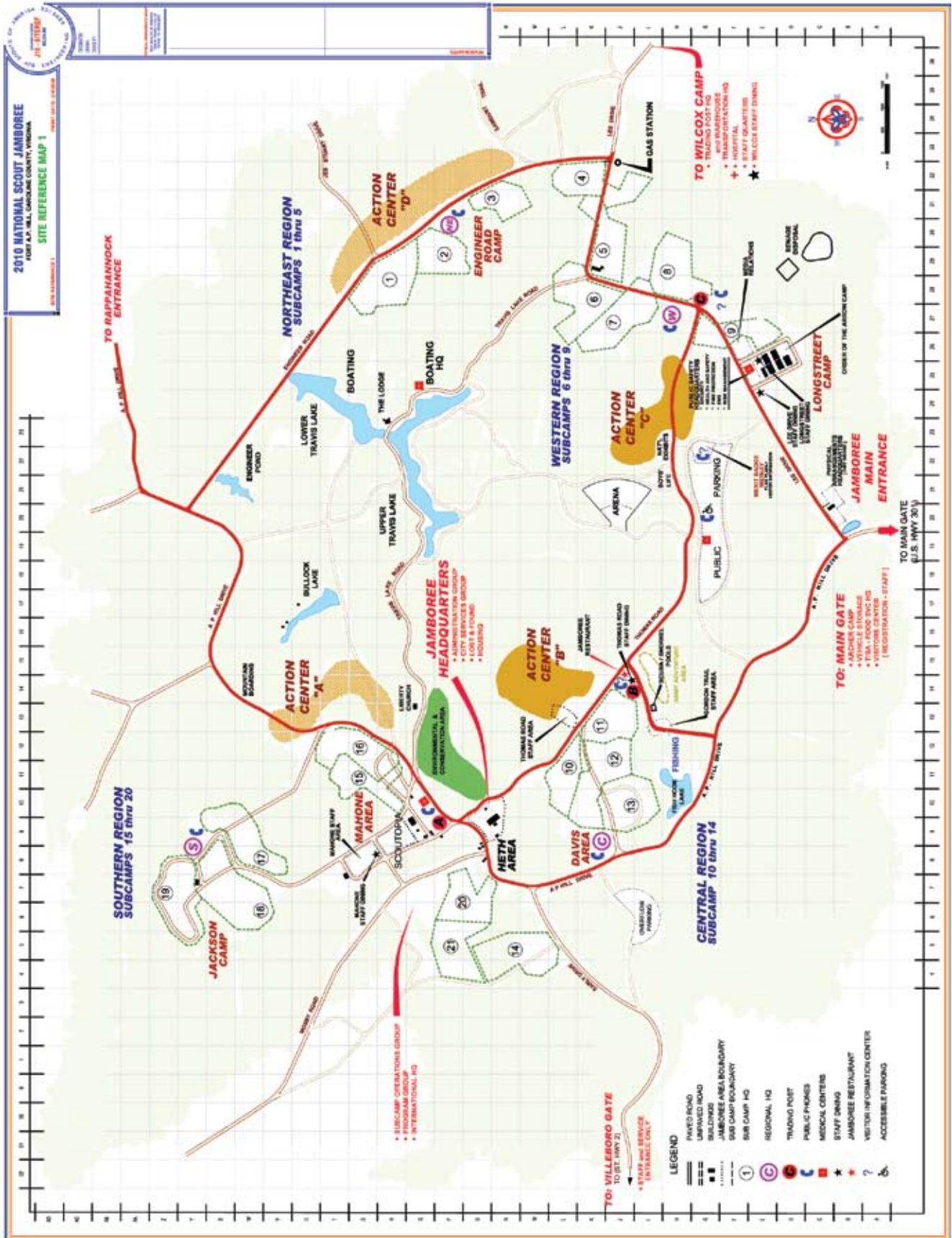
## Regional Staff



# Subcamp Staff









**HSR Plaza**  
**4100 Medical Parkway**  
**Carrollton, TX 75007**  
**866-726-8870**  
**Fax 972-512-5820**  
**boyscouts@hsri.com**

To be completed by BSA Leader

Council Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**ACE American Insurance Company**

1. Please print name of BSA leader completing this form
2. Attach itemized bills
3. Fax, E-mail or Mail to *Health Special Risk, Inc.*

**PART 1 - BSA Leader's Statement**

**2010 NATIONAL SCOUT JAMBOREE**

**Check One:**    Jamboree Scout    Jamboree Varsity Scout    Jamboree Venturer    Jamboree Staff    Jamboree Troop Leader  
 Other \_\_\_\_\_

Jamboree Troop Number \_\_\_\_\_ Your Local Council Number \_\_\_\_\_

1. Claimant's Name (Injured/Sick Person) \_\_\_\_\_ 2. Social Security Number \_\_\_\_\_ 3. Gender   M   F 4. Birthday \_\_\_\_\_

5. Claimant's Address (Street, City, State, Zip Code) and best contact telephone number (include area code) \_\_\_\_\_ 6. E-mail \_\_\_\_\_

7. If applicable, parent's name, address and best contact telephone number (include area code) \_\_\_\_\_

8. What date did accident happen or sickness begin? \_\_\_\_\_ 9. Nature of injury or sickness (indicate part of body injured – such as broken arm, sprained ankle, etc.) \_\_\_\_\_

10. Describe how accident occurred – give details \_\_\_\_\_ Did Injury Result in Death?    YES    NO

11. Name of event or activity  
**2010 NATIONAL SCOUT JAMBOREE**      12. Name and title of BSA leader or supervisor if Jamboree staff \_\_\_\_\_

13. Signature of BSA representative  
**X**      14. BSA position \_\_\_\_\_      15. Date \_\_\_\_\_

**PART 2 – Other Insurance Statement**

Do you/spouse/parent have medical/health care or is the Claimant enrolled as an individual, employee or dependent member of a Health Maintenance Organization (HMO) or similar prepaid health care plan, or any other type of accident/health/sickness plan coverage through your employer or other source on you or does your son/daughter have health care coverage as a dependent from your previous marriage as mandated in a divorce decree?    YES    NO

If yes, name of insurance company \_\_\_\_\_ Policy # \_\_\_\_\_

Name of insurance company \_\_\_\_\_ Policy # \_\_\_\_\_

Claimant's primary employer name, address, and phone number \_\_\_\_\_

Mother's primary employer name, address, and phone number \_\_\_\_\_

**Coverage is Primary for First \$300.00 Only, Then Excess**

**This policy is excess to any other available source of medical benefits if the charges are greater than \$300.00. You must file your bills through your primary/personal insurance carrier prior to this policy responding. If the total charges are less than \$300.00, we will pay without the other insurance coordination. When your primary insurance company processes the charges, they will send you an Explanation of Benefits, or "EOB." Please submit copies of their Explanation of Benefits along with your claim.**

**Please read & sign below: I agree that should it be determined at a later date there is insurance (or similar), to reimburse *HEALTH SPECIAL RISK, INC.*, or the insurance company to the extent of any amount collectible.**

Signature of participant or parent \_\_\_\_\_ Witness \_\_\_\_\_ Date \_\_\_\_\_

**NOTE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose or misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.**

**Authorization to pay benefits to provider**

I authorize medical payments to physician or supplier for services described on any attached statements enclosed.

Signature **X** \_\_\_\_\_ DATE \_\_\_\_\_

**Authorization for release of information**

I hereby authorize any insurance company, hospital, physician or other person who has attended or examined the claimant to disclose when requested to do so, all information with respect to any injury, policy coverage, medical history, consultation, prescription or treatment, and copies of all hospital or medical records. A photostatic copy of this authorization shall be considered as effective and valid as the original.

Signature **X** \_\_\_\_\_ DATE \_\_\_\_\_

**ATTACH ITEMIZED BILLS WITH DOCTOR'S DIAGNOSIS**

### HOW TO SUBMIT A CLAIM

Listed below are important instructions and comments about filing a claim.

#### YOUR CLAIM FORM

1. This claim form should be fully complete and submitted within 90 days from the date of injury. Be sure to answer and complete the section regarding “**OTHER INSURANCE STATEMENT**”, marking either yes or no and signing the line for authorization so that **HSR** and the doctors/hospitals may communicate concerning your claim.

**Incomplete claim forms are one of the most frequent reasons why claim payments are delayed.**

2. The claim form must be signed by a policyholder representative (i.e. council, leader).
3. Only one claim form for each accident needs to be submitted.
4. Once completed, make a photocopy for your records and mail to the address shown below.
5. **DO NOT** assume that anyone else will mail this claim form to **HSR** for you.

#### YOUR BILLS

1. Please advise all doctors/hospitals regarding this coverage so they may forward their itemized bills to us.
2. If you have already been to the doctor/hospital and did not know about this coverage, please send all of the itemized bills you receive to **HSR** at the address shown below.
3. The bills should include the name of the doctor/hospital, their complete mailing address, telephone number, the date you were seen by the doctor/hospital, what the doctor saw you for and the specific itemized charges incurred.
4. If this information is not on the bill when you send it to us, we will have to contact the doctor/hospital which will delay the review of your claim. “Balance Due” statements do not contain sufficient information to complete your claim. Mailing **HSR** “Balance Due” statements will only delay the processing of your claim.

#### EXCESS INSURANCE

**The policy is excess to any other available source of medical benefits if the charges are greater than \$300.00.** This means that you must file your bills through your primary, or personal, insurance carrier prior to this policy responding. **If the total charges are less than \$300.00, we will pay without the other insurance coordination.** When your primary insurance company processes the charges, they will send you an Explanation of Benefits, or “EOB”. You must forward a copy of the Explanation of Benefits for EACH CHARGE.

If you have any questions, please contact Customer Service from 8:00 AM thru 5:00 PM, Monday – Friday at (866) 726-8870 or via e-mail at [boyscouts@hsri.com](mailto:boyscouts@hsri.com). You may also forward any documents by fax to (972) 512-5820.

*Health Special Risk, Inc.*  
4100 Medical Parkway  
Carrollton, TX 75007

# 2010 NATIONAL SCOUT JAMBOREE

## Staff Statement of Understanding and Code of Conduct

**Statement of Understanding:** All staff, youth and adult, are selected to represent their local councils based on their qualifications in character, camping skills, physical and personal fitness, and leadership qualities. By signing the letter of appointment, all adult staff members as well as youth staff members and their parents or guardians agree to the conditions of the Code of Conduct and Statement of Understanding as a condition of participation. It is with the further understanding that serious misconduct or infraction of rules and regulations may result in expulsion, at the staff member's expense, from the jamboree. Ultimately we want each staff member to be responsible for his or her own behavior, and only when necessary will the procedure be invoked to send the staff member home from the jamboree.

### All staff members are expected to abide by the Code of Conduct as follows:

1. The Scout Oath and Law will be my guide throughout the jamboree.
2. I will set a good example by keeping myself neatly dressed and presentable. (The official Scout uniform and jamboree identifying items are the only acceptable apparel.)
3. I will attend all scheduled programs and participate as required in cooperation with other staff members and leadership.
4. In consideration of other staff members, I agree to follow the bedtime and sleep schedule of the unit, unless otherwise directed by the jamboree program.
5. I will be responsible for keeping my quarters and personal gear labeled, clean, and neat. I will adhere to all jamboree recycling policies and regulations. I will do my share to prevent littering of the jamboree grounds.
6. I understand that the purchase, possession, or consumption of alcoholic beverages or illegal drugs by any youth member is prohibited. This standard shall apply to all who attend the jamboree.
7. Serious and/or repetitive behavior violations by youth, including use of tobacco, cheating, stealing, dishonesty, swearing, fighting, and cursing, may result in expulsion from the jamboree or serious disciplinary action and loss of privileges. The jamboree director *must be contacted* for the expulsion procedure to be invoked. *There are no exceptions.*
8. I understand that gambling of any form is prohibited.
9. I understand that possession of lasers of any type, and possession or detonation of fireworks is prohibited.
10. I will demonstrate respect for U.S. Army and jamboree property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions.
11. Neither the staff leader nor the Jamboree Division, BSA, will be responsible for loss, breakage, or theft of personal items. I will label all my personal items and check items of value at the direction of unit leaders. Theft will be grounds for expulsion.
12. While working in my staff position and other activities, I will obey the safety rules and instructions of all supervisors and staff members.
13. In accordance with U.S., local, and state laws, staff members are prohibited from having firearms and weapons in their possession.
14. Staff members will be guided by the Scout Oath and Scout Law and will obey all U.S., local, and state laws.
15. All staff members must receive Youth Protection training through their local councils and follow the guidelines therein prior to the jamboree.
16. Hazing has no place in Scouting. Nor do running the gauntlet, belt lines, or similar physical punishment. Adult staff and older youth must prevent any youth from being "initiated" into the troop with a hazing activity.
17. Adult staff members should have the good judgment to avoid trading souvenirs or patches with youth members in Scouting. Youth members may trade with youth members. Adult leaders may trade only with other adults 18 years of age or older.
18. Adult staff members must instruct youth to avoid confrontation with groups, demonstrators, or hecklers and must assume a passive reaction to name-calling from individuals or groups. Units or groups must be removed from the area of potential conflict immediately.
19. Serious violation of this code may result in expulsion from the jamboree at the participant's own expense. All decisions will be final.
20. Military police and public safety officers have the authority and powers of U.S. marshals; their orders and instructions are to be obeyed. Your complaints or concerns should be taken to your staff leader as soon as possible after the incident.